



TRADE & INDUSTRIAL EDUCATION DIVISION POLICY MEETING AGENDA

**ACTE
TRADE & INDUSTRIAL EDUCATION DIVISION
POLICY MEETING
November 14, 2024
Virtual**

Official Meeting Minutes/Notes

1. Welcome, and Call to Order
 - Meeting called to order at 1:04 pm
2. Approval of Agenda
 - Quorum not met
 - Will be more of an updates discussion
 - Bigger meeting in the Spring after the Vision event in December
3. Introduction of Members
 - Michael Connet
 - Mark Johnson
 - Katie George
 - Dana Lampe
 - Michael Connet
 - Michael shared planning for the Centennial Celebration for next year
4. Overview of the Trade & Industrial Education Division
 - a. [Budget and Finances](#)
 - i. Fellow funds were not allocated correctly
 1. Should have been \$1500 and not \$750
 2. We made adjustments to get the budget where it needed to be to up the fellow amount to \$1,500
 - ii. Opening Session food came in slightly under budget
 - iii. Budget adjusted for T&E support of other event participation
 - iv. Swag has been purchased for the Vision events for the meeting, reception, and coffee networking event
 - b. [T&I Strategic Plan Overview and Feedback](#)
 - i. Adjustments can be viewed in the document for the strategic adjustments
 - ii. Trying to get sponsorships for individuals to attend the Policy Seminar event
 - iii. Newsletter has been an ongoing process that provides an opportunity for industry partners highlights
 - iv. Fellows should have already been shared but Dana will confirm and pass along the information to Bart
 - v. Discussion on identifying DEI sessions to support T&I programs



- vi. Will host the business meeting but would recommend to have a virtual session prior to Vision
 - vii. Strategic partnerships are still a focus. There is a reception sponsored by NCCER for all attendees
 - c. T&I Division Educator Awards
 - i. Missy from SkillsUSA sent the nominees on 11/13/2024
 - ii. The individuals have been identified for the awards
 - iii. Rubric needs to be adjusted
 - 1. Needs to include more information or encouragement of ACTE and the influence on them or utilizing ACTE to help influence colleagues
 - iv. Mark recommended there needs to be an adjustment to include the professional involvement with ACTE.
 - 1. Katie recommends providing additional information at the events at Vision but also to consider including an outline in a newsletter with a potential webinar.
5. Special Reports
- a. ACTE
 - i. Michael's Updates
 - 1. Upcoming Events
 - a. Vision in December
 - b. National Policy Seminar in Spring
 - c. Workbased Learning Conference in April
 - i. A lot of emphasis on businesses to help set-up learning opportunities
 - 2. New affinity and community of practice groups
 - a. Private groups that are available to only members
 - 3. Ramping up planning of the Centennial Awards in Dec 2026
 - a. Would like to find historical documents to share
 - b. Michael recommended with Mark's long history to support in this process
 - c. Would like to also include SkillsUSA in that celebration
 - 4. Registration numbers up
 - a. Membership is up
 - b. Vision will be one of the largest events beyond the Vegas location
 - b. SkillsUSA Report
 - i. Barts update
 - 1. Drive to 65 Strategic Initiatives
 - 2. NLSC was a success
 - 3. SkillsUSA will still sponsor the T&I Awards
6. New Business
- a. T&I VP nomination and election in 2025
 - i. Bart recommends we switch to a President-Elect that would be in the final 3rd year so it would create a more streamlined transition.
 - ii. Will discuss starting in January



7. Announcements

- a. Opening Session
 - i. Sponsored by Miller Electric
 - b. Awards Session
 - c. NCCER Reception
 - i. NCCER has shared they are very happy with the ROI from last year and they were happy to continue the sponsorship this year
 - d. Coffee with Kayleen McCabe
- ## 8. Adjournment
- Meeting adjourned at 1:31 pm