

ACTE Region I Policy Committee Minutes
Wednesday, Dec 4, 2024
8:00 am to 10:00 am
ACTE San Antonio, TX

Call to Order and Introductions:

Doug Bush

Doug welcomed the members and guests to the Region 1 Policy Committee meeting and thanked everyone for their participation. Introductions were made. Minutes from the ACTE Region I Policy meeting on May 1, 2024 agenda, and other materials were provided by print copy to all members by Deborah Chapman, Region I Secretary and Doug Bush, VP. The meeting was called to order at 8:00 am.

Roll Call of States: Those attending were: **Deborah Chapman, WV, Douglas Bush, MI, Carrie Giles, OH, Jim Berry, MI, Frank Yesalavich, NJ, Michael Herrera, PA, Kyla Martin, MA, Mike Parry, OH, Scott Rogers, PA, Jennifer Haskins, NH, Ricardo Pimentel, RI, Ann Rush, OH, LeAnn Curry, ACTE**

Approval of agenda for December 4, 2024

Frank Yesalavich moved to accept the agenda as updated and presented. Ann Rush seconded the motion. Motion passed.

Approval of May 1, 2024 Policy Committee minutes

Deborah Chapman

Frank Yesalavich moved to accept the minutes of May 1, 2024, as presented. Kyla Martin seconded the motion. Motion passed unanimously. (The addition of the email vote on August 27, 2024 was added to the minutes. Jim Berry had moved to allow ACTE Region 1 to approve the transfer of \$5,509.92 of designated funds to NYSACTE as the profit share from Region 1 May 2024 conference. Mike Herrera seconded the motion. Motion was approved by email. Recorded voted in secretary's records.)

Report Out by State was postponed until the end of the meeting if time allowed.

ACTE Region 1 Financial and Membership Report

Doug Bush

Region 1 financial report and membership report were viewed. Printed copies were in prepared folders. Doug explained the difference between operating and designated funds. Ann Rush moved to use designated funds for a Region 1 reception at Vision 2025. The reception is not to cost over \$5,000 and sponsors will be sought out to help fund the activity. Scott Rogers seconded the motion. Discussion was held. Motion passed. Frank Yesalavich asked if ACTE could help provide a list of potential sponsors.

Carrie Giles moved that the committee use up to \$1,000 of designated funds to pay for the policy committee breakfast expenses at Vision. Mike Parry seconded the motion. Motion passed.

VP Doug Bush appointed a committee to secure marketing ideas for Region 1. The committee consists of Doug Bush, Jim Berry, Kyla Martin, Scott Rogers, and Ann Rush. Jim Berry moved that the committee come up with ideas such as quarter zip shirts, pins and other promotional materials not to exceed \$2,000. Scott Rogers seconded the motion. Motion passed. The committee will report to the policy committee at the March 2025 meeting.

LeAnn Curry, from ACTE, reported on increase membership numbers. She thanked Doug and Carrie for their hard work and dedication to ACTE. The EXPO has grown in numbers of vendors. She urged all members to stay connected to ACTE especially the Legislative news. Membership updates were shared with the committee.

Region I Standing Committee Reports

Audit

Frank Yesalavich

Frank reported that the audit committee met by zoom in the fall and accepted the audit report. It will be presented at the Assembly of Delegates.

Awards

Ann Rush

Ann reported that the ACTE awards committee was “cleaning “ up the national awards language. Remember all awards must be submitted by March 1, 2025 using the ACTE portal. Policy committee members volunteered to help judge the awards were: Scott Rogers, Mike Parry, Jennifer Haskins, Jim Berry, Ricardo Pimentel and Deborah Chapman. No changes in the rubric system will be made until 2028.

Bylaws

Mike Herrera

No changes were presented at this time

Nominating

Scott Rogers

Mike Herrera will be on the ballot for Region 1 VP. Please watch for your ballot through email from ACTE.

Region 1 Policy Manual Revision Approval

Doug Bush

The updated version of the Region 1 policy manual was sent to all policy members by email. Frank Yesalavich moved to approve the updates to the manual. Jennifer Haskins seconded the motion. Discussion was held. Motion passed

Updates to the membership of the Policy Committee was presented. Doug updated the information and related it was up to the state to determine the representative on the committee.

Region 1 Conference

Doug Bush

The conference committee has been working on providing a great conference. Kayla Martin reported that the 2025 Region 1 conference will be March 26-28, 2025 in the Boston, Massachusetts (Patriots Place) area. Call for proposals and information will be coming after VISION.

Designated Funds Expenses

Carrie Giles moved to use designated funds to allow the planning committee to visit the Region 1 conference site in February, 2025. Michael Herrera seconded the motion. Motion passed. Frank Yesalavich moved to allow the use of designated funds to pay for 2025 Region 1 policy committee snacks . Jim Berry seconded the motion. Motion passed.

Ann Rush moved to approve travel expenses up to \$500.00 for each state representative attending the policy committee meeting on Dec. 4, 2024. Funds will come from the designated fund. Frank Yesalavich seconded the motion. Motion passed

Frank Yesalavich moved to pay expenses for the Region 1 policy members meeting breakfast and snacks provided to members during Vision 2025. Connie Costley seconded the motion. Funds will come from the designated fund. Motion was passed.

Being no further business, Scott Rogers moved to adjourn the meeting. Kyla Martin seconded the motion. Motion passed unanimously. Meeting adjourned at 9:50 am

Respectfully submitted by,

*Deborah Chapman
ACTE Region 1 Secretary*