



Engineering & Technology Education Division
Policy Committee Meeting
MINUTES

November 14, 2024 @ 4:00 pm PST

I. Welcome & Introductions

eTED Policy Board Members Present:

Snehal Bhakta (VP), Dana Lampe (ACTE), Shani Watkins (ACTE), Jill Ranucci, J.R. Drummond, Felicia Brown, Ashley Adams, Monte Carman, Rochelle Downey, Will Bumgardner, Cory Ortiz, BJ Scott

II. Approve the agenda

III. MOTION TO APPROVE Business Meeting Agenda – Motion by Jill Ranucci, seconded by Monte Carman. Motion passed.

IV. III. Approve Past Meeting Minutes

MOTION TO APPROVE Previous Meeting Minutes – Motion by Cory Ortiz, seconded by Jill Ranucci. Motion passed.

V. President's Report

- a. Membership Numbers – As of September 2024, membership stands at 2,049 members, with a goal to double this in the next few years.
- b. VISION Conference Updates

VI. VISION Updates

- a. Conference Numbers – 103 members registered, 145 expressing interest, with 4,184 total attendees as of 11/4/2024.
- b. First-Timers Orientation – Scheduled for Thursday morning at Hemisfair C1 & C2. Volunteers requested.
- c. Opening Session – Thursday, December 5, 11:45 AM in Room 205.
- d. Hospitality – Discussed multiple options for networking/social events.
- e. Designated Funds Use –
MOTION TO APPROVE Expense of \$4,300 – Motion by BJ Scott, seconded by Jill Ranucci. Passed unanimously.

VII. Reports

- a. ACTE Bylaws Committee – Updates to be reviewed in January 2025.
- b. ACTE Nominating Committee – Interviews for President-elect and Business Education Division VP completed.
- c. Division Committee Reports – Jill noted the growing popularity of esports and reduced meeting frequency.

VIII. Policy Committee

- a. Policy Manual Updates – No immediate updates; members encouraged to review the manual.
- b. Leadership Opportunities –
 - ETED VP-Elect role opens in 2025.
 - Committee participation incentives discussed

IX. Strategic Plan Update

Snehal highlighted successful initiatives, including:

- Areas of Interest meetings led by Jill.
- Strategic partnership updates post-VISION.
- Use of designated funds to support new teachers.
- Advocacy efforts through NPS and the ITEST Workforce Task Force.

A longer discussion is planned for early spring to finalize action items and fund allocation.

X. Fellow Announcement

Emily Ross of Utah was approved as a Fellow.

XI. New Business

- a. Snehal to finalize hospitality room details and circulate before the VISION conference.
- b. Dana to provide business meeting materials, including award and committee details.

XII. Adjournment

MOTION TO ADJOURN – Motion by Rochelle Downey, seconded by J.R. Drummond. Meeting adjourned at 5:05 PM PST.