

Engineering & Technology Education Division  
Policy Committee Meeting  
MINUTES

November 21, 2024 @ 4:00 pm PST

I. Welcome & Introductions

eTED Policy Board Members Present:

Snehal Bhakta (VP), Dana Lampe (ACTE), Shani Watkins (ACTE), J.R. Drummond, Felicia Brown, Ashley Adams, Will Bumgardner, Cory Ortiz, BJ Scott

II. Review 2024 Agenda & Approve

**MOTION TO APPROVE Business Meeting Agenda – Motion by J.R. Drummond, seconded by Felicia Brown. Motion passed.**

III. Review 2023 Business Meeting Minutes & Approve

**Approve Past Meeting Minutes**

**MOTION TO APPROVE Previous Meeting Minutes – Motion by Cory Ortiz, seconded by Ashley Adams. Motion passed.**

IV. ACTE Updates

- a. LeAnn Curry Video
- b. Dana presented ACTE President Elect Candidates
- c. ETED Fellow – Emily Ruesch

V. President's Report

- a. Student Trophy Winner from out division.
- b. Membership Numbers – 2005 (as of Oct 2024)
- c. Finances
  - ETED Designated Funds = \$48,672.20
  - ETED Operating Funds = \$4,500 (use it or lose it)
- d. ETED at VISION 2024
- e. Opening Session - Thursday, December 5th - 11:45 a.m.
- f. [Division Session Highlights](#)
- g. ETED Division Future President

VI. Committee Reports

- a. ACTE Bylaws Committee – Updates to be reviewed in January 2025.
- b. ACTE Nominating Committee
- c. Division Committee Reports

VII. Policy Committee

- a. Policy Manual Updates – No immediate updates; members encouraged to review the manual.
- b. Leadership Opportunities –
  - ETED VP-Elect role opens in 2025.

- Committee participation incentives discussed

VIII. New Business

- a. ETED Webinar series coming in Spring 2025

IX. Adjournment

MOTION TO ADJOURN – Motion by Ashley Adams, seconded by J.R. Drummond. Meeting adjourned at 4:59 PM PST.