

Administration Division Business Meeting Minutes

Date: Tuesday, November 19, 2024

Time: 4:00 PM EST

Location: Zoom

I. Welcome & Introductions

- **Chair:** Dr. Sandra Adams, President
 - Dr. Adams welcomed members
 - **Attendance:** 26 members present
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II. Housekeeping Items

- **Presenter:** Dana Lampe
 - Reviewed voting reminders
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III. Approval of [Agenda](#)

- **Motion:** Terry Stroth moved to approve the agenda.
 - **Second:** Stephen Weltsch
 - **Outcome:** Approved
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IV. Approval of [Past Meeting's Minutes](#)

- **Motion:** Martin Hanley moved to approve the minutes from the previous meeting.
 - **Second:** Scott Rogers
 - **Outcome:** Approved
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V. ACTE National Updates

- **Presenter:** LeAnn Curry (via video message)
 - LeAnn Curry, ACTE Executive Director, sent a video update as she was unable to attend.
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VI. ACTE Legislative Update

- **Presenter:** Alisa Hyslop
- **Key Updates:**
 - FY25 Appropriations expire December 20; potential decisions on passing bills or continuing resolutions.
 - Implications for 12 bills, including Perkins.
 - No current nominee for Secretary of Education or Labor.
 - Monitoring discussions about the Department of Education (DOE) and potential amendments to dissolve it.

Contact: ahyslop@acteonline.org

VII. ACTE Membership Updates

- No updates provided.
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VIII. Introduction of ACTE President-Elect Candidates

- **Candidates:** Katy Blatnick-Gagne and Brandon Russell.
 - Candidates shared their platform and interest in running with members
 - **Additional Candidates:**
 - Region I, Vice President Elect Candidate: Michael Herrera
 - Region IV, Vice President Elect Candidates: Michael Ogas and Jennifer Snyder
 - Business Education Vice President Candidates: Mark Branger and Jonathan Walker
 - **Key Dates:**
 - Meet the Candidate Session: December 6, 2024.
 - Voting Period: December 6, 2024 - January 6, 2025.
 - **Other Notes:**
 - Post-secondary NextLevel CTE Fellowship applications are open until January 18, 2025.
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IX. President's Report

- **Membership Numbers:** 182 new members as of last month.
- **Temporary Liaison:** Lou Hargrave volunteered to serve as a temporary link for CTEEC.
- **Budget Overview:** Presented.

ADMIN Operating**ADMIN Detail****Board Designated**

Department: 401--Administration Division		
Association for Career and Technical Education		
ACTE Profit and Loss by Department		
As of Date:	09/30/2024	
	Year to Date	
	September 30, 2024	Annual
	Actual	Budget
Expenses		
5100 - Professional Services	0.00	2,250.00
5240 - Travel Expense	0.00	2,250.00
5580 - Food & Beverage	0.00	1,705.00
5600 - Promotion	1,570.70	3,250.00
Total Expenses	1,570.70	9,455.00
Revenue over Expenses	(1,570.70)	(9,455.00)

X. VISION Update

- **Key Events:**

1. Informal Committee Meeting: Wednesday, December 4, 11:00 AM (Room 214, Henry Gonzalez Convention Center).
2. First-Timer's Breakfast: Thursday, December 5, 6:45 AM.
3. Admin Division Meeting: Thursday, December 5, 11:45 AM (after General Opening).
4. Hospitality Session: Friday, December 6, 10:00 AM – 2:00 PM (with NRS, WBL, CCR).
5. Networking Session: Friday, December 6, 3:00 PM (CT).

XI. ACTE Committee Reports

- **Bylaws:** Martin Hanley provided updates.
- **Nominating:** Scott Rogers reported on committee activities.

Position	Type	Candidate 1	Candidate 2
President-Elect		Brandon Russell	Katy Blatnick-Gagne
Business Education Division	VP	Mark Branger	Jonathan Walker
Region I	VP-Elect	Michael Herrera	
Region IV	VP-Elect	Michael Ogas	Jennifer Snyder

XII. Division Associate Report

- **NCLA Report**
- **Presenter: Stephen Weltsch**
 - Save the Date: NCLA Conference, September 24-25, 2025, in St. Louis, MO.
 - New Executive Director: Rachel Mann, starting January 1, 2025.

XIII. Policy Committee

- **Updates:** Policy Manual updates were discussed.
- **Leadership Opportunities:** Members were encouraged to consider running for office.

XIV. Strategic Plan Updates

- Focus Areas:
 1. Member Value and Engagement.
 2. Advocacy and Awareness.
 3. Professional and Leadership Development.
 4. Teacher Pipeline Shortage.
 5. Strategic Partnerships.
 6. Inclusion, Access, and Diversity.
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XV. Fellows

- **2024 Fellow: Toinette Outland, Experienced Fellow**
 - Shared her current fellowship experience and invited members to the Experienced Fellow's VISION session that will be held on Friday, December 6 from 10:00-10:45 p.m. (Unleashing Leadership Potential: Insights From the ACTE Fellowship Program), Room 213B Henry B. Gonzalez Convention Center
 - **2025 Fellows:**
 - Randa Pirrong: Experienced Fellow.
 - Ethan Dado: New Professionals Fellow.
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XVI. New Business

- No new business discussed.
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XVII. Adjournment

- Reminder of VISION session highlights
 - Meeting adjourned at 5:10 p.m..
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Prepared by: Toinette Outland, Secretary

Date: 11/19/2024