

# ACTE Board Report

Region or Division: Health Science Education Division

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## A. Strategic Plan

Provide the link to the Multi-year Strategic Planning Worksheet. Share any additional information about the implementation of the Strategic Plan you would like about the following:

- Successes you have had
- Support you still need

Link: [HSE Division Strategic Plan](#) (Note: The HSE Policy Committee meeting is scheduled on Thursday, November 7, 2024, via Zoom at which time the Policy Committee will review and update the strategic plan.)

Additional Information:

Member and Value Engagement:

- HSE Policy Committee:
  - HSE Policy Manual was reviewed with revisions approved by all committee members.
    - HSE Policy Manual revisions will be sent in an eblast in one week to the HSE membership for review prior to the HSE Business Meeting at VISION.
      - Final version to be posted on ACTE-HSE's web page.
    - Policy Committee members were notified of VISION's Policy Committee meeting on Nov 7, 2024.
    - Notified ACTE Leadership Development Senior Manager of the Policy Committee's decision to support a New Professionals Fellow for 2025; submitted an e-blast that was sent to the HSE Division Membership regarding the HSE Division's New Professional Fellow application timeline - included the same in the summer newsletter.
    - Scored HSE Division Fellow applications
    - Scored ACTE Student Trophy Designs
  - HSE Awards Committee:
    - Former Awards Committee Chair resigned in July; new Chair selected.
    - Awards Committee reviewed each of the five awards applications - lacked eligibility requirements to discern award winners and needed to be revised - requirements were written and added to each award, new deadline date was added to each award on the Awards Portal; those who had already submitted applications for awards prior to the updated/revised applications were notified of the requirement's section that needed to be completed prior to the new deadline.
    - Developed awards rubric for scoring applications.
    - Submitted an e-blast that was sent to the HSE Division Membership regarding the HSE Division's awards and application timeline - included the same in the fall newsletter.
    - Scored applications for five HSE Division awards.
  - Summer and Fall HSE Division newsletter were submitted - sent to HSE Division's membership; Fall newsletter contained an outline of activities during VISION for the HSE Division members.

- Updated HSE divisional marketing materials in preparation for VISION. Appreciate ACTE's Communications Senior Director for support and assistance.

#### Advocacy and Awareness

- HSE Division Vice President attended the National Consortium for Health Science Education's (NCHSE) Annual National Health Science Conference in Glendale, Arizona.
  - Represented ACTE's HSE Division at a booth in the Expo Center. Discussed ACTE leadership, advocacy, and professional development opportunities with several health professionals.
  - Held a breakout session that focused on ACTE's mission, structure, VISION Conference, National Policy Seminar, leadership programs and conferences, professional development opportunities, awards, advocacy information and resources, and Techniques.
  - Appreciate ACTE's Membership Director and Communications Senior Director for their support and assistance with items needed for the conference.
  - HSE Division's Vice President was invited and participated as a co-presenter for the National Healthcare Association's (NHA) webinar on Nursing Incivility; over 500 registered for the webinar. Appreciate ACTE's Strategic Events Senior Director for her involvement.

#### Professional and Leadership Development

- HSE Policy Committee members voted to support a New Professionals Fellow for 2025.
  - Add the 2025 New Professionals HSE Fellow to the HSE Policy Committee.
- Judged applications for the New Professional Fellow, 2025.
- Both 2024 ACTE Region IV Fellows (Experienced and New Professionals) were recruited to the HSE's Policy Committee. The Fellows started their terms in September, 2024.
- HSE's Vice President mentored the 2024 ACTE Region IV Fellow (Experienced).
- Board Policy Review Task Force Member
- Board liaison to ACTE's Bylaws Committee

#### Strategic Partnerships

- Secured a booth swap with NCHSE at ACTE VISION and ACTE HSE at NCHSE's National Health Science Conference.
- HOSA offered to sponsor the luncheon during HSE's Opening Session at ACTE VISION. HSE's Vice President met with the new HOSA representative to the ACTE HSE Division Policy Committee at NCHSE's National Health Science Conference.
- National Healthcare Association (NHA) offered to sponsor the HSE Division's Reception at ACTE VISION. HSE's Vice President met the NHA representative at NCHSE's National Health Science Conference.
- ACTE's Outreach and Partnerships and Strategic Events staff did a great job with VISION planning for the HSE Division members.

#### Inclusion, Access, Equity, and Diversity

- HSE Division's Vice President mentored two IAED HSE members during 2024.

## B. Contributions to Region and Division Members

Please remember the importance of engagement of members during this time and let ACTE know how we can help engaging your members with you! Please also let us know how you have engaged ACTE members within the past 4 months. Indicate if the work falls under any of the Strategic Plan.

ACTE is working to communicate and disseminate innovation at the forefront of all Regions and Divisions as an effort to support other CTE professionals around the nation. We anticipate highlighting the innovations in ACTE's publications, blogs, and webinars and other similar activities. Please highlight any recent

innovative ideas within your Region or Division.

See above: Member Value and Engagement; Advocacy and Awareness; Professional and Leadership Development; Strategic Partnerships; IAED.

### C. Succession Planning

Do you have any information you wish you had been provided during your new Board Orientation (what you know now that you wish you had known then)? Do you have any suggestions on future Vice Presidents for your Region or Division? Or any suggestions on future ACTE President-Elect candidates?

The HSE Division needs to have a Vice President-Elect position in the next election cycle. The VP-Elect position is very strategic for ensuring a seamless leadership transition in maintaining continuity in the Division's direction and momentum. In addition, the HSE Division would be taking a proactive and responsible approach to its leadership structure, ensuring that it remains well-positioned to serve its members and CTE during the leadership transition between VP terms. The current VP would serve as the primary mentor for the VP-Elect, providing guidance and insights into the VP's leadership role. I would be thrilled to mentor and have a VP-Elect serve alongside me before my term ends.

### D. Region/Division Concerns

<b>What are your concerns for your Region/Division specifically</b>	<b>What are the implications for ACTE?</b>	<b>In what capacity can ACTE assist in addressing this issue?</b>
HSE's negative designated fund balance	HSE's spending power is very limited. Need to rectify for financial accountability.	Need advice from the CFO.

### E. Topics to be discussed during Division/Region Breakouts

NA

### F. Items to be considered for placement on the Board Agenda

Topics to be placed on the board agenda for discussion. Give background information for the purpose of the discussion.

NA

Action Items (those that will introduce a motion). Indicate item, rationale and possible wording for motion.

NA

## **G. Request for Information**

Questions to Officers, Exec. Committee, or Staff to be answered but don't need discussion at the board meeting.

- 1) I need guidance for the next election cycle so that the HSE Division can have a VP-Elect position.
- 2) In addition to newsletters, e-blasts, and emails, can I schedule biannual (fall/spring) virtual meetings with the HSE membership for updates, information, questions, etc.?
- 3) Is there a state list of HSE organizations with contact information?