

ACTE New and Related Services Division  
Policy Committee Meeting Minutes  
Monday, May 6th, 2024  
11:00 AM AZ Time  
Zoom

Secretary to take minutes: Rahsaan Bartet

Call to Order: [11:04](#)

Present Policy Committee Members:

[Jennifer Brookes](#)  
[Susan Leon](#)  
[Mathew Speno](#)  
[Cheryl Ford](#)  
[Rusty Parker](#)  
[Rahsaan Bartet](#)  
[James Bartlett](#)  
[Michael Moriarty](#)  
[Jill Rancucci](#)  
[Rich Trinkwalder](#)  
[LTC Robert Barrow](#)  
[Candice Mott](#)  
[Sarah Grossi](#)  
[Cheryl Carrier](#)

Present ACTE Staff Members: None

Welcome: Susan Leon

[Shani Watkins](#) has accepted the position of CFO for ACTE

Voting Item: Approval of [February 2024 Minutes](#)

[Jill Rancucci](#) Motioned to approved

Seconded by [Sarah Grossi](#)

Motion passed to approve

### **Section and Committee Reports**

1. ACTE Policy Committee, [Rusty Parker](#): There are not a lot of updates right now because major revisions were done last fall, and he mentioned that next time, the bylaws will be updated to include term limits.
2. Nominating Committee, [Stephanie Pool](#) Not Present
3. Awards Committee, [Sarah Grossi](#) [Portal](#) is open for nominations. Please nominate! Sarah would like to transition away from chairing the awards section.

4. Career Academies: Cheryl Carrier has formed an advisory committee to make the section a division. On May 8th, at 3 pm 30, there will be a 30-minute session about a business roundtable, a large registered group. The next big event will be on September 9th.
5. CTE for All, Dr. Matthew Speno, and Candice Mott- Had a meeting last week to develop the section more under the new name and provide possible webinars to help instructors integrate IAED into their teaching. Hoping to launch the webinar series in the summer.
6. CTE Research, Dr. James Bartlett - New section doing a Call for proposals is now open for the Research and Professional Development Conference, which happens during the ACTE Vision conference <https://www.acteronline.org/2024-conference> CTE Research has two journals going on The Journal of Career and Technical Education has a and CTR. The Journal of Career and Technical Education has a new editor who is also in the process of updating the bylaws for the section.
7. CTE Scholars, Sarah Grossi is working on changing the name or adding a clarifying description to attract members. Rich agreed a title change would be good.
8. Integration of Academics and CTE, Dr. Jill Ranucci- Synergizing Success: Academic and Career Integration in CTE is now in publication! Will have a book signing at VISION Conference. Any proceeds from the book will be used to fund an ACTE scholarship. Will be looking for a new section lead.
9. Instructional Management & Materials, Jennifer Brooks-Reaffirmed changing the CTE scholars' name. Did a review of sessions for vision. Working on an e-blast to the section and a new lead for the section
10. Law and Public Safety, Richard Trinkwalder- Has found someone to replace him as section lead as he transfers to his VP position. Jim Carrey is from Illinois and is excited to be continuing the work Rich has done
11. Makers of Policy/Public Information, Rahsaan Bartet, Struggling to engage section members, presented the idea of having all section leads either shoot short videos describing their section or have a descriptive paragraph on the ACTE website and at the VISION conference.
12. JROTC Leadership Pathways, Lt. Colonel Richard Crossley; Lt. Colonel Robert (Frank) Barrow USA Army Cadet Command has become a corporate sponsor with ACTE. Most ROTC programs have some summer commitments, so it's a really busy time right now.
13. Support Staff, Kendra Allen Not Present
14. Tech Prep, Michael Moriarty Trying to engage membership even more. Will be giving away free online courses to share with tech prep section.

Hopefully, that will entice people to do more work on the committee. In Illinois, career pathway endorsements are becoming more prominent.

15. Other and Related, Lisa Symsack [Not Present](#)

## **New Business**

1. Section Roles and Supports
  - a. [Role and Support Systems](#) -
2. [Section Tracker](#)

Susan reminded the group of everyone's roles and responsibilities as section leads and reviewed the tracker to organize all the work in the sections.

Good of the order: [None](#)

Meeting Adjournment: [12:00](#)