

**ACTE REGION I CONFERENCE
POLICY COMMITTEE MEETING
Eden Resorts and Suites, Lancaster, PA
June 25, 2012**

Nancy J. Trivette, Region I Vice President opened the meeting at 9:00 am with introductions.

1. Chester Wichowski, PA CTEC President welcomed Region I members to the PA CTE conference. He told members that a review of the skill component updates were available at the conference. SOAR (Student Occupational and Academic Ready), Pennsylvania's programs of study with articulation agreements will be discussed and he and the conference staff were excited to have several keynote speakers including PA Congressman Glenn "GT" Thompson and Nancy Dischinat, Executive Director of the Lehigh Valley Workforce Investment Board participating.
2. Lina Perez, ACTE Membership Manager, discussed a drop in membership over the last five (5) years. She identified the economy as a possible reason; but now expects stabilization. ACTE has used a survey to find the cause of the decrease. The responses identified several issues including fewer renewals. In August she plans to visit schools in Maryland, Virginia and Washington, DC to share information about ACTE with teachers. There will be open houses with professional development events conducted. She plans to work as a team with state leaders to grow the organization. Social media has been helpful to increase awareness. Benefits of membership will be featured each month. *Membership Mondays* will promote joining state associations of ACTE as an example of a marketing program to increase membership.
3. Alice Davis, PA President Elect, joined the meeting to welcome Region I members.
4. Jim Comer, ACTE President, is encouraged to have Lina Perez, join ACTE as our new membership manager. ACTE has been reinvented, and is more in tune with state and regional issues and membership services. ACTE has strong leadership and finances and will continue to set goals to serve CTE and our membership.

Roll Call of Policy Committee:

Pennsylvania: *Van Hughes, Chester Wichowski, Alice Davis*

New Jersey: *Nancy Trivette, Frank Yesalavich*

Michigan: *Mark Pogliano*

Massachusetts: *Al Vaughan*

Maine:

Vermont:

Maryland:

Rhode Island

West Virginia:

District of Columbia:

New Hampshire:

Delaware:

New York:

Connecticut:

Ohio:

US Dept of Education:

Approval of minutes as posted on the website for Region I Policy Committee Meeting
Nov.16, 2011 St. Louis, MO

MOTION: Chester Wichowski moved to accept the Policy Committee minutes dated November 16, 2011. Al Vaughan seconded. Correction to the last line of the first paragraph should read “*ACTE*” *not* “*FFA*”. Motion passed.

MOTION: Al Vaughan moved to accept the minutes of the St. Louis 2011 Annual Business meeting during the November 2012 at Atlanta, GA. Chester Wichowski seconded the motion. Motion passed.

RELATED AGENDA/MINUTES DISCUSSION: The discussion focused on the 2011 Region I Awards Committee Report. The winners of the Scott Westbrook III Humanitarian Award (for someone active in the Region) and the Jim Hanneman Memorial Award (awarded to a Policy Committee member who is nominated by the Policy Committee) were not named. Al Vaughan stated that Ernie Powers of West Virginia would be a good contact. In addition there other Region I Awards. This will be researched for fall meeting. The Regional Awards will be put on the agenda for November 28, 2012.

ACTE Region I Financial Report: Nancy Trivette distributed the following -

1. FY 13 Regional Budget
2. FY 12 Accounting of Region I
3. ACTE Regional Budget for FY12
4. ACTE Regional Restricted Funds Account.
5. Region I, FY12 Membership Dashboard report from Lena.

ACTE Region I Report to the Board: Nancy Trivette thanked the PA Association for allowing Region I to be part of the Annual PA CTE Conference. She reported that there was a Tri-state Collaboration meeting (Maine, VT, and NH) occurring this week. She has sent “e blasts” and Quarterly Newsletters to Region I members. All policy member positions were filled until the recent Awards Chair resignation. In early May Nancy hosted a dinner for Jan Bray with NJ Ag teachers to discuss increasing membership, among other CTE topics. There were no nominations for Region I Vice President Elect. We will hold an election next year for Region I VP, as scheduled. Everyone needs to identify and encourage future leaders in Region I. Nancy reported on the challenges of limited participation in some leadership positions, award areas and by some states in our region. She will continue to strive for more communications with all of Region I.

Committee Reports:

Audit Review- Annie Foster- no report

Awards- Lynda Spittle resigned as of June 15, 2012-no report. It was suggested that Ernie Powers, WV be asked to serve as Awards Chair.

Bylaws- Mike Hawley- no report

CTE Support Fund- Kristen Plageman- no report

Nominations- Frank Yesalavich- Frank reported that the first committee conference call would be on June 26, 2012.

Resolutions- Mark Pogliano – Marks reported that no meetings have been conducted.

Old Business:

Policy Committee Members: The Policy Committee consists of 16 members, each representing a different state of territorial affiliate, the Region I vice president and the immediate past Region I vice president.

Revision/ Discussion of ACTE Region I Operating Policy: A Region Operating Policy Manual template has been provided to Nancy as an effort to better align all regions. She will review our current Policy Manual and align as appropriate, then share with each state for input.

Strategic Priorities for Region I;

2013 Region I Policy Meeting - scheduled for March 2013 at National Policy Seminar

Leadership Development - Policy Committee can use “cyber sessions to convene group for problem-solving to increase involvement.

Internship, Institute for 21st Century Leadership and Fellows programs need participation by Region I.

New Business:

State Reports:

Michigan a written report was distributed

New Jersey a written report was distributed

Massachusetts Al Vaughan reported that Harvard will help set up CTE programs. There has been a big turnover in staff in the Massachusetts Department of Education including a new Executive Director.

Pennsylvania Chester Wichowski PA ACTE membership is increasing. There are now 50 student members; PA is concerned about life members, poor communications, and school district firewalls. They see an increase in CTE programs in Philly due to recent school reforms. Their PA CTE newsletter has had a big impact.

MOTION: Al Vaughan moved to adjourn. Motion passed. Meeting adjourned at 12:00 noon

Respectfully submitted:

Frank Yesalavich
ACTE Region I Secretary