



Post- Secondary Adult and Career Development (PACE)
Policy Committee Meeting Minutes

- The meeting was called to order December 6, 2017 at 11:00 AM by John Noel
- John welcomed everyone to the meeting and introduced Dick Lowe, Vice President-Elect for the Postsecondary Adult and Career Education division.
- The committee reviewed the minutes from the November 2016. Motion made by Andrea Pogue to approve the minutes as presented. Dick Lowe seconded the motion. Motion passed.
- Members received an update on PACE membership numbers. As of November 15, 2017 PACE membership was at 1,058 members.
- A recommendation was brought to the policy committee that the PACE division add a Diversity and Inclusion Award. As awards committee chair, Andrea Pogue discussed the award with the committee. After discussion of the proposed award, Dick Lowe made a motion to add the Diversity and Inclusion award for PACE and for the division awards committee to work on establishing the criteria for the award. Andrea seconded the motion and motion passed.
- John shared the new 2017 - 2020 ACTE Strategic Plan with the committee and explained the ACTE board of directors has been working on developing this plan for the last year and the approved the plan at the board meeting prior to VISION. The committee discussed each of the five strategic themes:
 - Member Value and Engagement
 - Professional and Leadership Development
 - Advocacy and Awareness
 - Strategic Partnerships
 - Innovation

The committee was asked for their thoughts and ideas for setting any goals or activities for the PACE division moving forward that would align with the new strategic themes of the association. The strategic theme that the committee seemed

to focus on the most was Member Value and Engagement. Ideas shared by the committee included:

- Provide more professional development opportunities for Postsecondary. This is something done differently in states but there are things that are common among all of us. In addition to the professional development offered at VISION, possibly offering something at regional conferences.
 - Continue with the increased focus on postsecondary. The quality of the session offered at VISION has been a great improvement for our membership. The number of available sessions available has grown and while that is good, the quality of the sessions available is what the committee seemed to find the most beneficial to our members.
 - Grow more leaders within the division. Consider funding a fellow from the PACE division in the ACTE Fellows program.
 - Have a way for members to remain connected throughout the year. Possibly with conference calls, virtual meetings, zoom, etc. After lengthy discussion on this, the committee decided to start having monthly zoom meetings on the second Friday of every month beginning in January 2018. Another result of this discussion was the creation of a PACE Brainstorming Team group on Facebook for members to begin communicating.
 - Provide stipends to help members be able to attend VISION and/or NPS. With budgets being tighter for schools, a stipend to help cover at least registration costs may help allow members attend one of these conferences. The idea of providing a registration for a first time attendee was discussed. This could also be a way of getting members in different regions more involved.
- Members received the dates and locations for upcoming VISION conferences for future planning and were encouraged to submit session proposals for VISION 2018.
 - Andrea Pogue made a motion to adjourn and seconded by Laurel Westrom. Meeting adjourned at 12:05.