

**Association for Career and Technical Education  
New and Related Services Division  
2014 Annual Business Meeting  
November 21, 2014  
Nashville, Tennessee**

**Minutes**

**1. Call to Order**

The meeting was called to order at 5:02 p.m.

Members Present:

- Sherry Adrian, NRS Vice-President
- Carlene Blumenthal, Instructional Materials Section Member
- Brenda Conell, Support Staff Section President and ACTE Nominating Committee Representative
- Kim Landecker, Special Populations Section Member
- Carl Lyman, Information Technology Section President
- Liz Richard, Professional Development Section President
- Bo Zabierek, Member
- Claire Zevnik-Cline, New and Related Services Past-Vice President

**2. Minutes**

The members present reviewed the minutes from the December 06, 2013 NRS Business meeting.

Carl Lyman made a motion to approve the minutes presented. The motion was seconded by Liz Richard and passed unanimously after a vote from the members present.

**3. Old Business**

**a. NRS Section Reports**

**i. Career Academy**

No report

**ii. Cooperative Work Experience**

No report

**iii. Information Technology**

Carl Lyman reported that the Information Technology section will be meeting early next year.

**iv. Instructional Materials**

Kirk Edney reported that the Instructional Materials section will meet on Saturday at this conference.

**v. Integration of Academics and CTE**

No report

**vi. International**

No report

**vii. Makers of Policy**

No report

**viii. Professional Development**

Elizabeth Richard reported that she has been sending out information about professional development opportunities to all section members. She also requested a room during Vision 2015 to meet with the PD section members.

**ix. Public Information**

No report

**x. Research**

No report

**xi. ROTC**

No report

**xii. Safe Schools**

No report

**xiii. Special Populations**

Sherry reported that Special Populations would be joining NRS as a section. This section includes professionals working with individuals who have special learning needs, including youth and adults who face challenges such as:

- Academic and/or economic disadvantages/disabilities
- Limited English proficiency
- Current or past incarceration
- Long-term unemployment or underemployment
- Teenage pregnancy and parenthood
- Lack of education (dropouts or dropout risks)
- Non-traditional students

**xiv. Support Staff**

Brenda Conell reported that 66 Oklahoma ACTE Support Staff members attended the annual summer conference held in Tulsa, Oklahoma. During this event, Susan Bymaster was awarded the Support Staff of the Year award. This award was sponsored by Express Personnel and included a \$2,500 award for Ms. Bymaster and another \$2,500 award to Northwest Technology Center, the technology center where she works. She also reported that the

Oklahoma Support Staff Leadership Conference will be held at Kiamichi Technology Center in Poteau, Oklahoma on 3/12/2015. During this event they will award two non-member conference registration fee scholarships sponsored by the Oklahoma NRS section.

**xv. Teacher Educators**

No report

**xvi. Tech Prep**

No report

**b. ACTE Committee Reports**

**i. Bylaws**

Sherry reported that the ACTE Bylaws committee presented a new Policy Manual template to the Board of Directors. Brenda Conell will transfer the existing NRS Operating Policies into the new template and then present it to the membership.

Sherry also reported that the following bylaws changes were approved during the Assembly of Delegates session:

- Article 3 (Membership): The name of the “Associate Membership” category was changed to “Corporate Membership” to remove the confusion of this category for businesses.
- Article 4: (Organizational Structure): The “Emerging Division” category where 200 members constituted an emerging division was eliminated. The result was a threshold of 25 members for sections and 750 members for divisions.
- Article 8 (Committees): Language related to standing committees in general and specifically for the Nominating committee was removed – this language still said that divisions with at least 1,000 members would be represented on the committee. This corrected the previous oversight of this language which should have been changed when division membership thresholds were changed to 750 in 2011.

Sherry reported that the following bylaws changes were NOT approved during the Assembly of Delegates session:

- Article 7 (Election of Board of Directors): This proposal required members running for division or region Vice-President to be interviewed by the appropriate nominating committee. It stipulated that members who were not interviewed could not run from the floor.

## ii. Nominating

Sherry reported that two candidates are running for ACTE President-Elect:

- Lorri Carlile, Region IV
- Chuck Gallagher, Region V

## iii. Resolutions

Sherry reported that the following resolutions passed at the Assembly of Delegates session:

- Perkins Reauthorization
  - The first resolution stated that ACTE supports a non-competitive formula-funded grant structure as the basis for the next Perkins reauthorization.
  - The second resolution stated that ACTE supports making State Leadership Funds available in future reauthorizations of the legislation.
- The third resolution stated that ACTE encourages the inclusion of CTE language in STEM-related grants being released throughout the country.

## 4. New Business

### a. Membership

- The October 2014 New and Related Services membership count was 2,294 members and was 26,173 members for ACTE overall.
- During 2014, eleven of sixteen NRS sections had an increase in membership, two sections remained constant, and three sections had a slight decrease in membership (the maximum decrease was six members).
- The NRS section with the highest number increase in membership was the "Other" section with 58 members and the section with the highest percentage increase was Public Information with a 70.8% increase.
- The School-to-Work/Career section transitioned from NRS to the Guidance division. This section had 195 members.
- The Special Populations section transitioned to NRS and joins the division with approximately 600 members.

### b. Virtual Participation

The members present discussed the value of meeting and voting virtually. Sherry reported that several Vision sessions were recorded this year as an attempt to offer professional development at a reduced cost to those unable to attend the

conference in person. The recorded sessions be available free of charge to all registered Vision 2014 attendees and for a fee to all others interested.

## **5. Announcements**

### **a. National Policy Seminar**

NPS will be held at the Crystal Gateway Marriott in Virginia from 3/2/2015-3/4/2015.

### **b. Future Vision Events**

- i. Vision 2015 – New Orleans (11/19-11/22)
- ii. Vision 2016 – Las Vegas (11/30-12/3)
- iii. Vision 2017 – Nashville (12/6-12/9)
- iv. Vision 2018 – Potential locations include San Antonio, San Diego, Phoenix

## **6. Adjournment**

Claire Zevnik-Cline moved to adjourn the meeting. The motion was seconded by Bo Zabierek and passed unanimously after a vote from the members present. The meeting was adjourned at 5:55 p.m.