

ACTE New and Related Services Division  
Policy Committee Meeting Minutes  
Monday, May 22nd, 2023  
11:00-12:00 AZ Time  
Zoom

Volunteer to take minutes: [Rahsaan Bartet](#)

Call to Order: [11:02](#)

Present Policy Committee Members:

[Susan Leon](#)  
[Rahsaan Bartet](#)  
[Kendra Allen](#)  
[Jenn Edge](#)  
[Jill Ranucci](#)  
[LTC Robert Barrow](#)  
[Richard Crossley Jr.](#)  
[Jennifer Brookes](#)  
[Stephanie Pool](#)  
[Michael Moriarty](#)  
[Rusty Parker](#)  
[Sarah Grossi](#)  
[Rich trinkwlder](#)

Present ACTE Staff Members: [None](#)

Welcome: [Susan Leon](#) Welcomed the group and thanked everyone for their time.

Voting Item: Approval of the Agenda:

[Motion to approve by Jill; Seconded by Rusty](#)  
[Second](#)  
[All approved](#)

Voting Item: Approval of February 2022 [minutes](#)

[Motion to approve by Jill; Seconded by Michael](#)  
[All approved](#)

#### Section and Committee Reports

1. ACTE Bylaws Committee

[Rusty Parker](#)- Requested for the section lead to put on the bylaws committee. Last updated 2012 Would like to have the first meeting at the end of July and have the final document ready by Visions.

## 2. Nominating Committee

Stephanie Pool

- a. Need Nominating Committee Members: Need a minimum of three people from different sections and no more than  $\frac{1}{3}$  serving on the policy committee as well. Email someone from your section and cc: [stephanie.pool@centraltech.edu](mailto:stephanie.pool@centraltech.edu)
- b. Need Vice-President Elect NRS. **Deadline June 15** | [Eligibility Requirements for Candidate](#) | [Apply](#)
- c. Send an E-blast for each section. Encourage participation. [Get Involved](#).

## 3. Awards Committee

Sarah Grossi- Nominations open in August and close in October.

Career Academies

Jenn Edge-New section lead. Has been involved with the section for several years. On a mission to become a division. Started advisory committee with 16 members. Held first quarterly meeting last week. Redesigning newsletter.

## 4. CTE Scholars

Sarah Grossi-No one knows what it is. Is looking at changing the name to bring better awareness, but it's a difficult process.

## 5. Integration of Academics and CTE,

Dr. Jill Ranucci Getting more traction on the blog, which is located on the career lounge on the ACTE webpage. Looking to get newer videos, also.

## 6. Instructional Management & Materials,

Jennifer Brooks-Would like to get a newsletter out in the spring. Would also like to provide a list of sessions at visions that are related to the section.

## 7. Law and Public Safety

Richard Trinkwalder-Welcome new section! Trying to get the word out and recruit people into the section.

## 8. Makers of Policy/Public Information

Rahsaan Bartet-Looking to get a newsletter out and make an announcement about running for VP.

## 9. JROTC Leadership Pathways

Lt. Colonel Richard Crossley-New initiative with fort worth PD and JROTC 60 cadets are going to collaborate with PD department Bill in Texas legislative house to put JROTC under CTE, but it failed.

## 10. Special Populations

Dr. Matthew Speno-Working with the ACTE IAED Coordinator

## 11. Support Staff

Kendra Allen- Put together small policy committee. Will be presenting at Visions 2023 and will be doing a roundtable discussion.

## 12. Tech Prep

Michael Moriarty-Trying to reach out to his section and engage membership and has a meet-up schedule for later today.

13. Other and Related

Lisa Symsack-Not much to report now, but would love ideas

New Business

1. NRS Division [Strategic Plan](#)

a. Review

i.

-Revise bylaws by 2026

-Member value engagement each semester, or to have a collaborative partner provide one member engagement opportunity.

-Provide best practices to prevent teacher burnout

-Professional leadership development for section leads.

ii. Please let me know if you need financial support or otherwise for leadership development.

b. Use this Strategic Plan as a guide for your sections

2. [Budget Discussion](#)

a. Use of remaining funds (\$1,147) in NRS Budget- "use it or lose it" Sarah would like to use some of the money as gift cards. 50 per person forwards 6-8 awards Susan marketing materials

b. [ACTE Ideas](#)

i. <https://www.4imprint.com/>

3. ACTE VISION 2023

a. Sessions

i. NRS was not included in reviewing sessions, as they identified other areas/divisions they went under. As they tag sessions, they will include tags for our members to filter by. ACTE put them all on a one-sheeter last year for our NRS members. I will keep a pulse and get that to you ASAP before VISION.

b. Opening Session

i. Speaker Secured-Dr. John Mulcahy ACTE Lifetime Achievement winner 2021, aka the Godfather of CTE in Arizona

ii. Awards

iii. Drinks/refreshments provided

1. If you have a sponsor idea, please let me know!

2. Phoenix Convention Center Catering Menu

c. Networking Evening

i. 11.30, sponsored by Ford NGL

ii. [Hanny's](#)

- d. Co-division Room (WBL, Admin, CCD)
    - i. Refreshments, headshots, etc.
- 4. [Board Report Narratives](#)
  - a. An email will be sent out as a reminder; please make sure you fill out your portion
- 5. NRS Section Pages
  - a. Reminder to update your website page if you have not yet
- 6. Section Roles and Supports
  - a. [Reminder of Role and Support Systems](#)
- 7. Reminder: NRS Division VP Elect
  - a. Nominations are open until June 15!
  - b. Refer to Stephanie's Committee Report

Meeting Adjournment

[Motion to approve by Stephanie; Seconded by Jill](#)

[All Approved](#)

12:02