

The ACTE New and Related Services Division
Policy Committee Meeting
Monday, November 22, 2021
12:00pm ET
Zoom

Volunteer to take minutes:

Call to Order - Rachael

Welcome and Introductions

Rachael Mann	Col. Frank Barrow	Lennon Audrain
Emily Sherwood	Dr. Jill Ranucci	Rusty Parker
Jacquelyn Miller	Sarah Grossi	Tiffanie Rosier
Tisha Richmond	Brenda Conell	
Steve DeWitt	Marta Osuna	
Jan Jardine	Susan Leon	

Voting Item: Move to Executive Session

Motioned by Jan Jardine, Second by Robert Barrow

Voting Item: Approval of the Agenda

Motioned for approval Jill Ranucci, Second by Brenda Conell

Voting Item: Approval of [minutes](#)

Motioned for approval Brenda Conell, Second by Jill Ranucci

[Policy Committee Members Roster](#) - Any changes or updates for contact information?

a. Committee Reports

1) ACTE Bylaws Committee, Kristy Barnett

Policy Manual Review (The last update was 2012 for NRS)

2) Nominating Committee, Tiffanie Rosier

3) Awards Committee, Sarah Grossi

- 2nd awards ceremony during NRS session Thursday, December at 1:00
- Slideshow, plaques, and gift cards are organized, as well as a beverage service
- 6 awards this year. Goal is to have all divisions nominated.

- Working logistics on how virtual nominee will be recognized..

b. Section Reports

NRS was formed so that smaller sections can have a place to advocate for their division and eventually become their own division once they have adequate numbers.

1) Career Academy, Kevin English

- \$2,000 donated by Next Generation Learning to pay for reception. Has monthly newsletters and PD opportunities for those who participate in CTE.

2) CTE Scholars, Mary Jo Self

3) Work-Based Learning/Youth Apprenticeship Program, Jan Jardine

- Monthly webinars, this year and last year
- Last webinar was last week
- Will continue in January
- 12 people sit on the policy committee who have developed a strategic plan and program of work to host the 3rd annual WBL Conference in Salt Lake City (hopefully live!)
- Will share Save the Date graphic

4) Integration of Academics and CTE, Dr. Jill Ranucci, Ph.D.

- Starting a series of webinar 1/12, 2/16, and 4/12
- 1st - with industry to emphasize how we need to embed academics into CTE courses
- 2nd - teachers
- 3rd - students - looking for an exemplar student who can speak the impact on their academics from CTE courses
- Looking at having sessions with NCLA beginning next year to speak to academic integration
- Working with a company who is interested in sponsoring the division

5) Instructional Management & Materials, Matthew Swain

6) Makers of Policy/Public Information, Lennon Audrain

- Working with Policy Makers for recruitment and retainment practices of CTE teachers

7) JROTC Leadership Pathways, Colonel Robert Barrow

- Predecessor, Mike, has advocated and section now division holds an approved national credential

- This has been standard in Alabama, it is exciting that it is national to offer opportunities for JROTC to perform under CTE consistently
- \$1,00,000 grant to support STEM programming - support workforce development and recruit students into the summer program
- \$6,000,000 DOD grant will support programming nationwide
- Robert is managing dispersion of grant monies
- Working on increasing enrollment numbers that have been impacted by the pandemic

9) Special Populations, Emily Sherwood, Marta Osuna

- Trying to increase numbers for section, one strategy was holding 'Lunches with Emily and Marta'. Have held three, received well despite low attendance.
- Co-facilitated 5 elearning webinars through TransCen to speak to supporting special populations in CTE programs. Worked with Utah, Massachusetts, and Iowa.
- Did a podcast with Transcen on CTE and Special Populations
- In discussions with ACTE, TransCen to potentially develop 3-webinars on CTE, special pops, and developing promising practices.

10) Support Staff, Brenda Conell

- Increasing numbers, Oklahoma make up more than 50% of their membership
- A member was awarded \$5k and was recognized at the state conference. Supported by industry professionals. Trying to increase numbers of support staff who are recognized for their work in CTE.
- Low numbers may be attributed to the cost and benefit

11) Tech Prep, Tisha Richmond

- Lauren Lessels spoke to the potential of dissolving Tech Prep at the national level

12) Other and Related, Karen Derrick

- Came about through a restructuring to support professionals who may not fit in already defined divisions/sections
- Proposed to reach out to members to see if they actually relate to a defined section/division

New Business

1. Overview of today's Business Meeting
2. NRS Website: Section pages are live; please continue to build out the content for your section
 - a. If you are holding webinars, send them to Brandy so they may be posted to the NRS page
3. ACTE Hybrid Vision 2021- Opening Session Thursday, December 2: Keynote speaker is Dr. Kevin Fleming, Awards Ceremony, Announcements, beverage service
 - a. Dr. Fleming known for books and speaking engagements and his work that he does at Norko Community College
4. Hospitality Suite- In-person
 - a. Combined with Admin and Counseling section 3-hours (2p-5p). No snacks, but there will be a beverage service.
5. Reception
 - a. Friday, 5:30-6:30, cold and hot hors d'oeuvres, drink tickets
6. Vice President-Elect- Susan Leon
 - a. Excited about the opportunities to come
7. NRS Fellow- Rusty Parker
 - a. Received an email from Lauren Fillebrown - the National Policy Seminar is scheduled to happen
8. [Strategic Plan for 2020-2021](#)
 - a. 4-goals were outlined - met most of the criteria
9. [Budget for 2021](#) (Also on pages below as screenshot)
 - a. Not all of the budget was used
 - b. Oculus Quest goggles were purchased
 - c. This year we are set to spend the balance of the operating budget
10. Newsletters- Please continue to share content, best practices, and/or recognize individuals for your section
11. E-Blasts for Virtual Vision 2021- Share relevant sessions and get members excited to attend
<https://www.acteonline.org/e-blast-request-form/>.
 - a. ListServes are protected by Stephanie Statton and will distribute any division/section blasts
12. Membership: (See Below)
13. Innovations in NRS- Reminder to connect with Megan

Adjournment Emily Sherwood motioned to adjourn, Jan Jardine 2nd the motion

Total Members:	Jun FY21	July FY22	Aug FY22	Sep FY22	Oct FY22
NRS Division	2892	2903	2880	2837	3109
Net		11	(23)	(43)	272

ACTE Work-Based Learning/Youth Apprenticeship Program	747
ACTE Instructional Management & Materials	256
ACTE CTE Scholars	189
ACTE Makers of Policy/Public Information	161
ACTE Integration of Academics & Career & Tech Education	305
ACTE Support Staff Section	418
ACTE Other & Related Section	259
ACTE Special Populations Section	533
ACTE Tech Prep Section	67
ACTE ROTC Section	92
ACTE Career Academy Section	229