

The ACTE New and Related Services Division
Policy Committee Meeting
Thursday, January 23
2-3 pm (MT)
Google Hangout

Volunteer to take minutes:

Tisha Richmond

Call to Order - Rachael (2:02 pm)

Welcome and Introductions

Emily Sherwood

Sarah Grossi

Robert Barrow

Brenda Connel

Joe Coffey

Tisha Richmond

Mary Jo Self

Kelli Diemer

Kristi Barnett

Marta Osuna

Voting Item: Approval of [minutes](#) from the [2019 Policy Committee Meeting](#)

Brenda approved

Emily seconded motion

Motion passes

Review of how to start a new section/division

-25 signatures will create a section

-\$10 plus ACTE fee

-750 members to create own division

-12 different sections, all at various places

-Everyone represented on policy committee

Review [Policy Committee Members Roster](#)- Any changes or updates?

-Frank will take over for Michael at end of year

-Resolutions committee-dissolved at national level. We have not voted to dissolve, so technically does exist. Karen will fill that position.

- Marta-question re: co-chair. Not technically co-chair position
- By laws-may add co-chair in future.
- Up to each division and region whether resolutions committee is dissolved.

a. Committee Reports

- 1) ACTE Bylaws Committee, Kristy Barnett
 - Policy Manual Review (Last update was 2012 for NRS)
 - No updates
- 2) Nominating Committee, Brenda Conell
 - Awards Program Update- Vote to add Awards Committee
 - Haven't met yet. Will meet in June or July
 - Kevin English and Brenda have agreed to help with Awards Committee.
 - Brenda feels there is a need. Over 400 support staff.
 - Feels it would be beneficial to have on national level.
 - Rachael-finances are there to make this happen.
 - Could help build membership.
 - Sarah- Would awards be given to all sections in NRS?
 - Rachael-Can approach in different ways. Would be decided by the committee. Could maybe developed this year and implemented in the following.
 - Motion to create an awards committee
 - Marta motions to approve
 - Brenda seconds motion
 - Motion passes
 - Sarah is leading awards committee.
- 3) ACTE Resolutions Committee,
 - Rachael will be reaching out to Karen Derrick
- 4) Awards Committee, Sarah Grossi

b. Section Reports

- 1) Career Academy, Kevin English
 - Hoping to triple numbers in section and have division by end of year.
 - Many initiatives in works.

2) CTE Scholars, Mary Jo Self

- Considering merging the ACTER conference with ACTE
- Has lots of info to share about this section.

3) Work-Based Learning/Youth Apprenticeship Program, Kelli Diemer

- unable to attend meeting.
- work-based conference in April
- committees are forming, anybody interested, connect with Kelli

4) Integration of Academics and CTE, Cheryl McFadden

- not present

5) Instructional Management & Materials Chris Batterman

- not present

6) Makers of Policy/Public Information, William Hudson

- not present

7) ROTC, Michael Wetzel/Frank Barrow

- Colonel Michael Stinett attended Vision conference
- He's scheduled to meet with ACTE board, encouraging to include J-ROTC within ACTE.

9) Special Populations, Emily Sherwood, Marta Osuna

- developing quarterly blurbs on how they reach out to other CTE programs.
- Looking at other organizations they can work with.
- Sending out survey for 2nd time in hopes of getting more responses.
- During special pops meeting developed a plan with input from other states.
- In process right now of prioritizing issues.
- Found that sessions for special pops is limited at ACTE conference.

10) Support Staff, Brenda Conell

- Would like to reach out to other support staff in other regions or states.
- 400 members right now, so prob can be added in eventually
- in the support staff at national level only Oklahoma is represented.

-Julia O-brian & Marcus can do survey how involved they are. Can send in e-blast

11) Tech Prep, Tisha Richmond

-nothing to report

12) Other and Related, Alan Shotts

-not present

New Business

1. ACTE Vision 2019- What went well (Policy Committee Meeting, Business Meeting, 1st-timer's breakfast, opening session, and reception)? Suggestions or Ideas for 2020
 - Rachael Thank yous to committee on a successful event.
 - Frank-Reception was nice
 - Marta-great to meet others from division/enjoyed networking
 - Rachael requesting pics from reception for video at opening session 2020 and on social media.
 - Rachael-possibly having refreshments and coffee and extending meeting.
 - Head count for opening session-60-70 approximate numbers
 - Rachael-thinking of having a sponsor for 2020 and having lunch.

2. The new system for submitting and reviewing sessions for Vision 2020
 - New feel and format. Multiple ways of connecting it. Proposals will be funneled to different people for review.
 - Special pops would be sent to Emily and Marta to review with policy committee
 - Work-based learning will be reviewed by Kelli Diemer and selected committee members.
 - Would love to have support in reviewing proposals for other sections.

3. Vice President-Elect- this is permissible in our by-laws
 - Needs to be decided by February to be added to ballot.
 - Never has had one on national level, as far as known by committee.
 - Rachael moves to add Vice President Elect on the ballot.

4. Membership- 2783 Dec 2019, this is 176 less than 2018, however, we had a section that moved to eTED which impacted our numbers.
[Membership by Division as of Dec 2019](#)
5. How frequently do we want to meet via conference calls throughout the year?
 - quarterly meetings will be scheduled
6. [Budget](#)-
 - a. Fellow
 - b. Ideas for Policy Committee Members- Sweaters? Polos? Jackets? Nametags?
 - ideas: sweaters, polos, jackets, nametags for policy committee.
 - c. Propose Budget for 2020
 - \$6,600 currently in budget
 - Won't know exactly how much we have until find out numbers from vision reception, and opening session.
 - Rachael will put in proposal for budget for next year.
 - Requesting ideas and feedback as budget is put together.
7. Newsletters- Please share content, best practices, and/or recognize individuals for your section
8. VISION 2020- Nashville, TN Dec 2-5

Meeting Adjourned

Kelli motions to adjourn

Brenda seconds

Motion passes