

ACTE Region V Policy Committee Minutes

April 10, 2019 - Bozeman, MT - Best Western Gran Tree Inn - Lewis/Clark 8:30 am - 12:00 pm

<u>Present</u>: Dodie Bemis, SDACTE ED; Mark Branger, MT; Coleen Keffeler; Rachael Mann, AZ AACTE Secretary, NRS, NCLA; Eric Ripley, NDACTE; Craig Statucki; Diane Walker, CA, Secretary; Shani Watkins, WACTE Pres.; Trish Zugg, AK. Tim Knue, WACTE ED; Lou Kelleher, WACTE Pres-Elect; Joni Simpson, AK; William Castillo, HI; Kevin Plambeck, WA.

<u>Call to Order and Introductions</u> - Mark Branger: Mark calls the meeting to order at 8:30am MT and welcomes everyone to Montana for the conference. Self-introductions ensue.

<u>Approval of the Agenda</u> - Mark Branger: Diane Walker adds an item under Good of the Order regarding CCCAOE. Diane Walker moves to approve as amended, Shani Watkins seconds, no discussion, approved unanimously.

<u>Approval of the Conference Call Minutes (January, February & March)</u> - Diane Walker: Since we did not have a quorum on our conference calls for the last several meetings, Mark notes that everyone should have reviewed these minutes for approval. Eric Ripley moves to accept the January minutes, Shani Watkins seconds, no discussion, approved. Eric Ripley moves to approve the February minutes, Craig Statucki seconds, no discussion, approved. Shani Watkins moves to approve the March minutes, Rachael Mann seconds, no discussion, approved.

<u>Financial Report</u> - Mark Branger displays the 2018-19 budget and notes that most of the expenses will be submitted here, so there is not much prior to this time. Mark asks for verification from Rachael Mann regarding a statement made at the last ACTE Board meeting, that since Mark had been asking for approvals on each item submitted, ACTE staff said that if it's an approved line item in the budget, that wasn't necessary (although they still asked for approval on a recent bill). Mark reviews the expenditures for first-timers, award winner stipend, Diane Walker stipend, etc. No questions were raised.

• <u>2019-20 Budget:</u> The operating budget is due to ACTE by April 25th. He would like to wait until the outcome of the conference is clear before submitting. Dodie Bemis says that we have been allowed to wait until May 1 for the last several years to include that. The estimated operating budget is \$7618, and Mark contacted

Ryan since it is the same amount as this year; it is incorrect and will be updated. The approximate amount is correct. He estimates a \$16,000 share to Region V for the conference at this time. There are 270+ attendees, and the budget was based on 150, which would have been tight. Leadership 101 is now a separate line item; it used to be part of marketing. Mark needs an estimated budget. It's only \$1000 this time because there were not as many books purchased - normally the book purchase alone would be about that amount. Every other line item was essentially the same. The other question was that the Opportunity Fund grant is \$6,000, which is what the Committee approved previously. It would be good to have a conference call at the end of the month to finalize the budget, once the updated operating budget is in, and conference profits are firmed up.

- <u>Region V Vice President Elect</u> : This item may affect the budget to some extent; the nomination period opened on April 1 and closes June 1, which will mean there is an election (if two candidates). Otherwise, it will go another year to open that up again. Mark would like to know if we want to support the position financially, and, if so, at what amount. Mark doesn't think there is any stipend from ACTE; Dodie believes that their registration fees would be paid for NPS and Vision. Travel would not be covered for either of those or the summer board meeting, nor the Region V conference. Most districts should support the person if they are running. Mark asks about \$800. Diane notes it would need to be addressed in the Policy and Procedure Manual, since it says it's not funded there; perhaps \$500-\$800 would be feasible. Eric suggests covering the registration fee for the Region V conference. Dodie says that the summer board meeting would not be expected; lodging would be extra for the two events. Shani suggests putting that type of language in the Policy Manual. We'll address it further when we reach the Policy Manual agenda item.
- <u>Approve Expenditures :</u> Mark has a bundle of expenditure requests for approval GrisBiz for coasters and plaques for first-timers and Policy Committee (\$137.50); Bequet Confections (Mark reimbursement) for first-timers (\$248.40), and plaques for awards (Mark reimbursement \$135). Dodie will also have the Innovative Awards that will be shipped and arrive today. All fall within the line item (total about \$520.90). Trish Zugg moves to approve with the caveat that the rule on individual approval is clarified, Diane Walker seconds, no further discussion, approved.

<u>Review of ACTE Board Meeting</u> - Mark Branger reports that there wasn't lots of new information to report. The primary was that region winners will have their membership fee paid for one year thereafter. He also sent out information about the Diversity Task Force, and requests that people serve - we'll also speak about it during the conference it's important to have someone from Region V on the Committee. Another item that was discussed was that the Policy & Procedures Manual should be adopted by the membership, not just the board. Originally, it was sent out to the Executive Directors for input, and then it is voted on at the Policy Committee meeting. Tim Knue feels it would be a good idea initially, but not necessarily thereafter, unless there are massive changes. Mark feels it wouldn't need to be sent to all members just for regular revisions. Mark also shares that Region III got an Opportunity Fund grant for new teachers, with a flyer coming out to document it; it may be the model going forward (circulated for review). Robin Utz also has a card with an infographic regarding CTE, and said it was on the ED website (will be posted). The research is from the Institute for the Future, per Rachael. There is an Advance CTE joint venture to double the investment in CTE. There was discussion about "affiliates" with a task force being convened to further define the term and clean it up throughout the association.

Region V Strategic Plan - Mark Branger:

- <u>Review 2018-2019</u>: We worked on this last year, and Mark reviews each of the items, most of which have been done. Diane did a Google Form survey on exhibitors for the conference, and got a few responses, but Montana did use the results for planning purposes.
- <u>2019-2020 Plan:</u> Mark tied our current budget-supported items to the form. He added the Opportunity Fund grant and that we support region fellows. He did add our additional national fellow. Everything else is the same from 2018-19. Rachael suggests adding the social media piece under advocacy and awareness (establish hashtag and provide a channel to spotlight the work of CTE and Region V) lead individual will be Rachael, monthly throughout the year, no cost, indicators through social media analytics to determine reach). Put in the budget amount for Leadership 101. Craig Statucki moves to accept the Strategic Plan, Rachael Mann seconds, no further discussion, approved.

<u>Review of Policy and Procedures Manual</u> - Diane Walker: Most of the changes are grammar or spelling, but there are a few substantive suggestions that are noted as comments in the Google Drive. Diane requests that a committee member proposing a change make a comment at the place where the change is to take place for ease of location.

- Update table of contents page numbers once corrections are made, per Trish Zugg (re-format to Google Docs, per Mark and Craig);
- Mark notes on page 13 that the Awards Committee Chair is a huge job, and a new person is reliant on their predecessor for procedures. Mark would like to have a task force appointed to create a "guidebook" for the new chair that could be passed down, with an annual monthly timeline and program of work. He asks for a motion to create the task force, Diane Walker moves, Craig Statucki seconds, no further discussion, approved. Craig will work with Pam Stroklund and Shelley Goerdt with the first report due back to the Committee in July.
- Craig proposes on page 19 it needs to be re-worded to something like "States who would like to submit a bid proposal for the Region V Leadership Conference must notify the Policy Committee of their intent prior to April 1st and present the proposal during the business meeting at the Region V Leadership Conference"
- Shani proposes a change on page 19 to "current host state" for the \$1500 starter fee.
- Eric proposes an \$800 stipend, as funds are available, for the VP Elect (page 16).
- Tim Knue asks about changes to the Conference RFP bid process, including expectations for income, etc. There are lots of suggestions to the Conference Planning document that will come up, per Mark, e.g., day rate, exhibitor registration fee, etc. The membership generally votes on the proposals, without a

rubric. Wyoming has not yet submitted info, but Mark thinks they plan to have a proposal.

- On page 20, propose an updated timeline for changes to the Manual, do an initial proposal at November, make changes by January/February, send out to state leaders, and finalize at the Leadership Conference. This would just change our practice, not a change to the Manual. Rachael suggests having a "view only" Google Doc for people to view.
- Shani suggests on page 8 amending the Region V mission statement to say "Region V" ACTE state associations. The consensus is that this is a great call. Dodie agrees that this is necessary because Region V so often comes up with new and innovative proposals and fleshes them out, then ACTE takes them over, so our efforts should be acknowledged and focused on our Region.
- On page 23, Craig says that since the awards portal is used, the Nomination Form may not be necessary. Neither he nor Eric have been into the portal to see what is there. Tim Knue suggests having an outline for what is in the portal for information purposes of potential candidates. Eric will work on this. Also check with Annika to see if there is another purpose for the form.
- Page 28, questions for Nominating Committee mirror the questions or areas of concern that ACTE is addressing to prepare the candidate.
- Page 29, Hall of Fame Mark wonders about having this be the duty of the Past President of Region V until the next election, when it would then switch to the next Past President. This would help provide continuity for the process. Coleen notes there were no nominations for Hall of Fame this year. Nominations stay active for two additional years - the one that held over this year was incomplete and there was no follow-up, so still no active nominations for this year. Shani also suggests having nominations due on February 1 of each year.
- Page 33, Conference Bid Sheet Craig and Diane both feel strongly that liability and event cancellation insurance needs to be spelled out for the host state. Eric asks if that's for the protection of the host state or Region V. Diane notes that Region V should be named an additional insured.
- On page 34, there is an additional statement about abiding by the Policy Manual and Conference Planning Guide. Tim Knue asks about any explicit understanding regarding splitting any losses at a Region V conference it is not there, and probably should be there, per Mark. Coleen notes that there have been two years with losses, in AK and NE; it has been the practice to split the loss.
- Page 38, Nominating Committee, update to Dodie Bemis.
- Page 40, Opportunity Fund Grant, update to current letter (in appendix so doesn't have to go through update process).
- Page 45, omit the year for the fellows application.
- Others are punctuation, update emails, etc. Shani Watkins moves that the Committee approve the changes as submitted above, Craig Statucki seconds; Dodie suggests that the Region V VP position have experience on the Policy Committee (page 16) as a prerequisite Eric suggests making it a preference, in case there are no other candidates. See page 9. No further discussion, motion carries.

<u>Discussion/Selection of ACTE Fellows</u> - Coleen Keffeler: Nominations were due in April, but Mark has not received anything from Lauren Lessels to date.

<u>Region V Fellows Report</u> - Coleen Keffeler: We have two fellows, both have been gogetters and it's been a pleasure to work with them; they have set high goals. The book study has been <u>Lean In</u> with a presentation tomorrow., and they have had at least monthly Zoom calls.

- Communication Awards Mark Branger: Applications from four states were • received, judged last night, and judging was very tough - it came down to small details. Coleen would like to see more submissions every year. The application process is very simple, per Mark, and information has gone out to state associations. Dodie says at the NEDA meeting on Friday, this will be a topic of discussion, along with the Innovative Program award. It's the same group every year that nominates for this recognition. Diane notes that March is a difficult time, and perhaps re-evaluating the time for the submission might help (it wouldn't effect when the judging is done). Craig suggests sending out a reminder for the Communications award right after summer for their state conference programs. Maybe staggering the deadlines throughout the year would be helpful. Since many are also digital, that needs to be considered - there's nothing really to submit; Tim Knue notes that there are third-party vendors who create their conference app, although the state creates the content, so how does that fit. Eric says those should be weighed in the review; Craig notes that the Nevada apps can be torn down right after the conferences. This should be discussed by the Awards Committee tonight. Perhaps print it out as a pdf or put it in a binder. It may just be educating the states on the expectations.
- Trish asks about getting a list of all the annual deadlines to provide early in the year for every state conference; she provided a Policy Committee update to their state conference. Mark says it's in the newsletter almost every time, but agrees there could be a sheet to clarify, which he will put in the Google Drive.

Region V Due Dates - Eric Ripley: There are concerns about March potentially being overwhelming with all deadlines at the same time (February 1 and March 1), with stuff getting missed. The dates are generally the same every year. Trish suggests the states could map it out in their program of work every year at the state level in summer (that's how South Dakota does it, per Dodie). Mark notes that it's the responsibility of the state leaders to get the dates out to their people; the March 1 date was an effort to be consistent and reduce confusion with having many deadlines. Eric says that the State of the States could be moved later, maybe even March 15th, since nothing is done with them except copying until the conference. He sent out many email reminders. Dodie appreciated all of the reminders, with all info in the same email. Hall of Fame is in February so that the nominees could be at the Region V Conference. Craig suggests making a deadline list that is disseminated at Vision and the NEDA meeting, plus posted on the website. Shani says this would be an opportunity for the Marketing Committee to look at how best to get the information out. Diane notes that there is guite a bit of turnover in some state associations, too, so some may need more prompting, while Dodie says some states stay the same over a number of years.

First Timers for Region V - Dodie Bemis: There were over 30 applicants this year. The first thing she reviews is the state from which the applicant comes - she wants to get at least one person per state. Another item to review is that the application is professionally done. Finally, she looks at their leadership potential (e.g., President-Elect). Out of those, she runs them past Mark, and are providing stipends to: 1 CA, 1 CO, 2 ID, 2 MT, NV, OR, SD, UT, 2 WA. There were 12 first-timers last year, and 5 of those are returning for the second year this year. More sad than that is that there were 2 people receiving the stipend who are now not attending the conference. With the amount of paperwork that has to be submitted to national for approval, it doesn't allow for quick changes to get new checks. Mark has over 65 first-time attendees; an invitation was sent out to all of them to participate in the meeting tomorrow and drawings/activities. The Marketing Committee has done a great job, including a PowerPoint that Shani put together for someone to present. They will also be recognized at the conference. Shani says that someone may not be able to attend if they don't get the stipend, so perhaps that deadline could be moved up; that would also help Dodie get the vouchers done and into Mark for check requests. Shani Watkins moves to change the first-timer application deadline to February 1, with winners notified by February 15, and they must commit to attending or not by March 1 - then alternates could be chosen if necessary. Craig Statucki seconds, no further discussion, approved.

Region V Hall of Fame Award - Coleen Keffeler: no nominations.

<u>Region V Opportunity Fund Grants</u> - Rachael Mann: In the Team Drive, there is a 2019 folder, with the current applications received: OR, WA, UT, MT, and AZ. Shani asks about who received the grants in the past - AZ, ND, NV received last year, with AK and AZ the prior year. Rachael asks that everyone review them individually and rank them, then that we meet again before the business meeting so the winners can be announced (it was decided to meet during exhibitor break tomorrow after lunch); Rachael will create a Google Form for people's input. Dodie says that AZ knows how to write, so they should be able to be considered. Utah's appears to be an update from 2016. There is no specific rubric, but the requirements are in the letter, per Rachael; perhaps that's something to reconsider. Mark has also asked Rachael to come up with a timeline with all of the annual dates for release, submission, reports, etc.

<u>Region V Website Update</u> - Trish Zugg put a document in the Google Drive with website edits today, including a couple of bulleted items for consideration.

<u>Region V Conference Calls</u> - Mark wonders whether having a set time for the monthly call is better than doing the Doodle Poll, because there is always a gap of someone or other not being able to participate. The general feeling is that a set time may be better, although there is always the possibility of schedules changing. May 23 and June 27 at 9:30am MT are set. Mark will send out calendar requests.

<u>Region V Committees Review (Budget/Report)</u> - The form was created a couple of years ago to get reports and budgets for the coming year, due April 1, so they could be reviewed before the meetings at the Region V Conference. Shani suggests adding this to the Policy Manual. Make sure that liaisons have them and they are discussed at this

evening's meetings. Should the date be changed to "no later than the beginning of the business meeting at the Region V Leadership Conference"? The budget is subsumed within the region budget, so that's why the form is needed; all committees are allocated a budget. If anyone needs to make copies, the business center here allows that for free, and there is a printer at the registration desk. Liaisons should please review this with their committee chairs this evening.

<u>Social Media/Hashtags (Region V Accounts?)</u> (<u>rcox@acteonline.org</u>) - Rachael Mann: We are using #ACTERegionV (in previous years, Rachael feels it looked odd with #RegionVACTE). On the program, there is a little blurb about social media. The Instagram account for ACTE has been changed - so that announcement should be made (ACTECareerTech1), with some others to also use, which provides more chances for the post to be seen. #CareerTechEd is the most common for CTE, with #IAmCTE another popular one. #CTEWorks is the hashtag for Advance CTE, and they are good at retweeting. Eric notes that #ND_CTE could be modified for other states to use.

<u>State of the States</u> - Eric Ripley: It was interesting to try and collect these; he is still missing Idaho. One response was that the info was already being submitted to ACTE, and why is that not being passed along. They're probably referring to the QAS, but the info there is different. They wanted to know what the information was used for, and some said they were not able to complete it in the time provided, plus some felt printing was a challenge. Every state gets one, plus a few extras, when Eric prints them for the meeting. The first to turn the report in was Utah. Each state gets two minutes to report, and Craig will monitor the time. If a state doesn't turn in their report, ask if there's an oral? Many of our liaison states don't respond when we send out emails; perhaps mention that at the meeting - is there someone else to contact?

<u>Update on Region V **2019** Conference (April 10-13) – Montana</u> - Mark Branger: There are right around 270 people registered; the 10-year average has been 180, so they are pleased. There was supposed to be a new conference center, which never happened, which caused logistical issues for tours and breakout rooms (some at the Holiday Inn). It will all work out. He is getting emails from presenters who are stuck in Denver because of weather, which will affect the program schedule to some degree.

• <u>Conference Program</u>: Mark noted the leadership strand with "406" brand and which hotel the sessions are at. Only 6 of 18 registrants for the ACTE Connect attended because others were stuck in Denver. Mark reviews the plan for today (Downtown Bozeman, poker run and prizes tomorrow) with committee meetings from 6-7pm, dinner on your own with coupon or discount recommendations - some shops are staying open late to accommodate. Mark Perna is tomorrow's keynote, Nancy Trivette is replacing LeAnn Wilson as the lunch speaker, and all tours are filled (Yellowstone on the way - snowing there). There is a ticket tour slot for those who want to switch up; some have a few extra seats, which will be announced (can't switch presentation slots for tours). There are 5 breakouts per session planned. Tomorrow evening is at the Big Yellow Barn, with steak, Cornish game hen, and portobello mushroom choices, with salad and apple crisp, for the meals. Terry Summerlin is the keynote for Friday - more of a leadership focus. The Montana team also suggested the Artisan/Entrepreneur show on Friday (potter, gift cards, honey, jewelry, etc.) - they turned away exhibitors due to space constraints. Dodie is in Room 335 to host the leadership dialogue on Friday afternoon 2:30-3:30pm (either at roundtables, or other sessions). Friday evening dinner will be at Museum of the Rockies. The awards brunch will be on Saturday with some entertainment.

<u>Update on Region V **2020** Conference (April 22-25) – Nevada</u> - Craig Statucki reports that the conference will be at Harvey's Lake Tahoe, with dates set - they use the facility every year, so it will be comfortable. Some of the planners are now unavailable, so they are reworking the tours, including possibly Tesla Panasonic (which is working closely with districts throughout the state on robotics, etc. - agreement on hiring a certain number of NV residents - looking at funding TSA as an additional CTSO), cannabis ("green") growth and dispensary including legal aspects (may be a challenge for some districts in approving), back of the house tours in hospitality, and Switch data farm facility (would be pre-registered with a non-disclosure agreement required).

The initial plan is to have sessions in the morning and tours in the afternoon, with dinner off-site, similar to South Dakota; they are working with Caesar's to provide a venue in Reno. There will be some school tours in Washoe County, which is building up their CTE "signature schools," especially in manufacturing. They are also looking at industry panels regarding work-based learning opportunities; there is competition among businesses to attract students, and impact of new industries in NV. The new governor is changing workforce agencies, so that is a bit of a challenge.

The keynote speaker will be Ken Shelton (ed tech), and the committee is looking at some other options for additional sessions; fees plus travel are considerations. Room rates are \$79/\$99 per night, and Craig is working on parking charges which are now being initiated. Craig distributed a save the date card, a deck of cards with the conference logo, and a keychain with the logo which students did on a laser engraver. Items will also come out at the business meeting. Their break-even number is 125, but they have planned on 175 - it should turn out well.

• <u>45th Anniversary Festivities - Vice Presidents' Reception:</u> Mark wonders about doing a Policy Committee or VP reception, invite past VP's to attend either for the day or the conference to do a special commemoration. Craig says there is a lake-view room where a social could be held, or for a smaller group, in Craig's or Mark's suite. Dodie suggests also inviting past Policy Committee members due to their service; she would be happy to help invite past VP's. Craig says space shouldn't be an issue, as they have 9 breakout rooms.

<u>Update on Region V **2021** Conference (April 14-17) – North Dakota</u> - Rick Ross: not present

<u>Future Region V Conference Proposals (Hawaii, Wyoming)</u> - Mark Branger announces that William Castillo is here to share information on their bid for HI; there is a list of

potential tours (see sheet) - PH Naval Shipyard, H-Power, Pacific Allied Products, Aulani (back of house), UH Cancer Center and also traditional Hawaiian healing, Mari's Garden, Culinary Institute of the Pacific, Waianae Coast Comprehensive Health Center, Ma'O Farms - earn to learn. Southwest now flies to HI, with \$400 from Oakland right now, with additional routes being scheduled. With lodging of 5 nights (about \$150 per night), conference registration \$425, and airfare, it would come to about \$1600 per person. The tentative dates are April 6-9, 2022 (Easter is mid-month that year). Their break-even point is 150 (their state conference was almost 700 this year, and PD is in their state plan, so would count on 100 attendees from HI).

No one has heard from Wyoming about a proposal.

<u>Region V Conference Planner</u> - Mark Branger will be looking at recommended changes along with the MT planning team.

• <u>Allowable Expenditures in Proposed Budget Discussion:</u> Postpone until May or June.

<u>Member/Innovative Awards Update</u> - Shelley Goerdt: not present - she may be stuck in Denver.

<u>Region V Promotional Strategies</u> - Shani Watkins: The Committee developed a new first-timers' presentation, with prizes. The first-timers will bring business cards and as they introduce themselves, we will have MT goodies to give them to encourage more intentional engagement.

Good of the order - Mark Branger:

- <u>CCCAOE Report</u> Diane Walker: Their conference was last week, and Diane promoted not only the national association, but also the Region V events, strategic plan, awards, and additional involvement. Julia O'Brien from ACTE exhibited and did a presentation, and there was a great response (Julia also offered to create joint documents for marketing or leg work, and offered to make copies of sector sheets for meetings that people may have).
- Wear Region V pullovers on Friday, at least.
- Dodie requested help for Leadership 101 registration at 1:40pm in the room next door.

Adjournment - Mark Branger: 12:02pm

Respectfully submitted, Diane L. Walker, Secretary

Addendum: Meeting on 4-11-19 at 1:45pm

Present: as above

Mark Branger notes that there was a request from the Nominating Committee last night on Policy Committee nominations that language be added to the nomination form:

- "Preference will be given to those who have served as an officer or on the Board of Directors in an affiliated state or organization", "Preference will be given to those who have been active in Region V activities during the previous three years" and "Preference will be given to those who have served on a Region V Committee." (Policy Manual says "should" with commas, not ands). Craig Statucki moves to accept the proposed changes as submitted, Shani Watkins seconds (sidebar discussion about proposal to increase the Policy Committee from 6-16 members), no further discussion, approved. Mark will make copies of the form and distribute them for use this year.
- The Committee was to meet now to discuss the Opportunity Fund Grant applications and finalize funding, but due to a schedule conflict, we will meet at 7:45 am tomorrow in the Ballroom to consider these. If anyone has not yet reviewed and ranked the applications in the Google Form, please complete that prior to the meeting.

Meeting adjourned at 2:10pm

Respectfully submitted, Diane L. Walker, Secretary

Addendum: Meeting on 4-12-19 at 7:45am

Present: Mark Branger; Rachael Mann; Eric Ripley: Craig Statucki; Diane Walker; Shani Watkins; Trish Zugg

- After reviewing the Opportunity Fund Grant applications, 4 out of 6 preferred Montana as #1 for \$1290, per Rachael. Utah and Oregon got 2 votes each for #2 -AZ is the same as always and perhaps not the best use of funding in-state. OR has new leaders trying to get new leaders going, so wonders how effective it will be, per Craig. Eric and Diane both did like the idea of creating a fellowship, as did Trish. WA (3 for #3) and UT each had one vote. The rest were a mix. Diane wonders about giving a little bit of funding to AZ for mentoring OR through the process. Perhaps give partial funding for AZ, OR and UT.
- Rachael will go back and provide a numerical value (5 for a 1st place vote, 4 for 2nd place, 3 for 3rd place, 2 for 2nd place, 1 for 5th place) and let us know what the results are before the business meeting. WA is an all or nothing amount to fund (developing foundation and pay device), but others could be partial.

Meeting adjourns at 8:02am

Respectfully submitted, Diane L. Walker, Secretary

Addendum: Meeting on 4-12-19 at lunch

Present: as above

Rachael completed the point system	review with the following outcomes:
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	1st	2nd	3rd	4th	5th	Total Points	Outcome /Financia I Award
Montana	20	0	3	0	0	23	1st: 1290
Washingt on	5	8	6	2	0	21	2nd: 2000
Oregon	0	8	6	2	1	17	3rd: 2000
Utah	5	4	3	2	2	16	4th: 750
Arizona	0	4	0	4	3	11	5th: 0