

**Report to the Board**  
**ADMINISTRATION DIVISION**

**Submitted By:** Eric Ripley

**Date Submitted:** 10/29/2021

**A. Strategic Direction Contributions**

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Since the last Board meeting, what have you and your policy committee members done to represent and serve your Region/Division members in the following areas?

*Member Value & Engagement*

Ex. Growing Membership // Engaging Members // Recruiting New Leaders // Developing Leaders

- August & October newsletters
- Planned VISION activities such as the combination of the division opening and business session and policy committee meeting.
- Coordinated a pre-conference session at VISION (M. Connors) - Cancelled due to low registration
- Review of Fellowship applications for the 2022 Cohort
- Policy Committee members actively promote membership within their regions and states
- Visited Admin Fellow Wendy Perry during a CTE visit to Moore Norman, OK

*Professional & Leadership Development*

Ex. Sourcing Topics and Presenters (for Conferences & Online) // Evaluating Sessions

- VISION planning
- Attendance at and co-emcee of the ACTE/NCLA Best Practices and Innovations in CTE conference
- Held Policy Committee conference calls
- Members are encouraged to apply to, or run for, division leadership positions.
- Promoted voter participation in upcoming ACTE Elections

*Advocacy & Awareness*

Ex. Sourcing & Showcasing Positive CTE Stories // Advocating for CTE

- Shared Best Practices and division/region highlights in administration division newsletters
- Served as a presenter for the Mississippi ACTE State Conference - Highlighted division initiatives and resources such as CTE Learn
- Completed interview with Meghan Willis, who is publishing the ACTE “Taking Business to School” Case Study of education and industry partnerships (series supported by Xello)

*Strategic Partnerships*

Ex. Identifying Potential Partners // Developing Relationships with Key & Potential Partners

- Strengthening communication and engagement with affiliate organizations CTEEC and NCLA
- Attended NCLA Summer Board Retreat
- Held meetings with corporate sponsors, including FinalSite (Josh Sauer)

*Innovation*

Ex. Sourcing Models of Innovation // Identifying Emerging Trends, Industries, New Technologies

- Highlighted affiliate organizations and division partners in Administration Division newsletters.
- Shared articles regarding innovative programming and implementation strategies via newsletter to division membership.
- Shared articles from corporate sponsors within the division newsletters

**B. Succession Planning**

Do you have any suggestions on future Vice Presidents for your Region or Division? Or any suggestions on future ACTE President-Elect candidates?

Administration Division Policy Committee members, affiliate leaders, and ACTE Fellowship participants are being encouraged and utilized to fill ACTE leadership positions. Former fellows Dr. Julie Pack is now serving on the Admin Division Policy Committee, former Admin fellow Martin Hanley is serving on the By-Laws Committee. The fellowship experience provides engaged leaders that are expected to continue serving in ACTE leadership roles upon the completion of their fellowship experience.

**C. Region/Division Concerns**

<b>What are your concerns for your Region/Division specifically?</b>	<b>What are the implications for ACTE?</b>	<b>In what capacity can ACTE assist in addressing this issue?</b>
None at this time	N/A.	N/A

**D. Items to be placed on the Board Agenda for Discussion:**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*