

## ACTE Region V Business Meeting Minutes - 11-19-2020

4:00 – 5:30 p.m. MST

Mark Branger calls the meeting to order at 4:01pm MST

(4:00 – 4:15)

Call to Order, Introductions, Housekeeping Items: Mark calls the meeting to order and welcomes attendees to the meeting. He asks all of the Policy Committee members to introduce themselves: Trish Zugg (AK); Eric Ripley (ND); Janet Goble (UT); Dawn Tornquist (OR); Tracy Kern (SD); Jennifer Fisk (NV). Zoom protocols are reviewed.

Roll Call of States: Tracy Kern conducts the roll-call by putting their name and state in the chat for later calculation: Alaska (2), Arizona (5), California (3), Colorado (5), Montana (3), North Dakota (3), Nebraska (1), Nevada (3), Oregon (2), South Dakota (7), Utah (3), Washington (3) **TOTAL – 40**

Voting Procedures: Lauren Lessels provides a video with voting procedures, where members will be moved to a breakout room to do so. Motions should be both oral with the name of the person moving and put in the chat to verify, also for a second. Committee reports do not require a motion. The Zoom poll feature will be used to record voting results. The Region VP will go through the process to call the question, and the results will be shared by ACTE staff, and then by the Region V VP with the members.

Everyone in attendance is a member, so no breakout is required.

Approval of the Agenda: Mark shares the agenda. Josh Christianson, SD, moves to approve, second by Craig Statucki of NV, no discussion, vote by poll; Mark announces that the motion passes.

Approval of the minutes June 16, 2020 (link was provided with meeting invite and in the chat): The minutes were sent with the meeting link, so Mark entertains a motion to approve; Shani Watkins moves to approve the minutes, second by Jennifer Jasinowski, CO; vote by poll, motion carried.

Financial Report: The report is displayed on the screen. Mark explains that the financial condition is very healthy due to a lack of conference expenses. The budget was prepared with the expectation of a face-to-face conference, which did not help. The \$7,000 operating budget is from ACTE, and the designated fund is profit from region conferences. \$64,079.46 is the starting balance, with Opportunity Fund grants of \$6,000 allotted. The projected designated fund balance is generally \$20,000 minimum, but it is a bit higher this time, due to a higher income revenue from the October virtual conference. Mark hopes that expenditures can continue more in the future. There are no questions or further discussion.

Recognize First Time Attendees: Janet Goble asks folks to use the reaction button to recognize First Time Attendees - thumbs up for attendees, and then clap.

Recognize Region V Awards Nominees: Dawn Tornquist asks all attendees to recognize the award winners, and wish them luck in the national awards.

(4:15 – 4:20)

Membership Report: Mark displays a five-year trend chart of a snapshot in January of each year, showing a steady result, and a bit lower from 2019 month-to-month, likely due to COVID. He urges everyone to continue to advance membership goals.

ACTE Update: LeAnn Wilson welcomes and thanks everyone for attending and allowing them to serve the CTE community, particularly in the current circumstances. Their commitment is to continue to work, and invites everyone to participate in Virtual Vision.

(4:20 – 4:30)

Region V Hall of Fame: Dodie Bemis reports that applications were submitted in April and that the Policy Committee selected the awardees. Unfortunately, due to the lack of a live Region V Leadership Conference, she will be working with states to do a presentation which can be recorded and shared, and have an in-person gala at a future time. The new application has been uploaded, and hopes that it is more user-friendly for future nominations. Mark notes that Dodie chairs this committee, which is for the past Region VP.

Region V Opportunity Fund Grants: Trish Zugg informs the attendees that states can apply for grants during the first three months of the year; announcements will go out in mid-January, with the form available online, including all of the particulars. Due to the financial health of the Region, up to \$12,000 will be available in increments of up to \$2,000 per state, for a grant; state associations are encouraged to consider applying. Applications are due on March 15th. No questions.

(4:30 – 4:55 - approx. 3 minutes each)

#### Region V Standing/National Committee Reports

- Awards: Shani Watkins is the new Chair; in September, mock interviews were held for Region V award winners. Please attend the awards ceremony during Virtual Vision, and the committee will meet again in December.
- Marketing/Membership/New Ideas: Maggie Cox is not on the call; Tracy Kern reports that there was a recent meeting, but no one is available to give a report - written report to be submitted.
- Nominating: Dodie Bemis reports this is a small committee of four, representing different states (AZ, OR, MT, ID), and requests that anyone who wants to serve on other committees (Awards, Marketing and Legislative), please see the online application and return it to Dodie. The majority of work is done electronically rather than in-person meetings, even in normal times. There are great committee chairs, and rewarding work.
- Legislative and Resolutions: Tim Knue said that there was no recent meeting; the legislative updates from ACTE are comprehensive, and no current resolutions are required.

- Region V/National Fellows: Coleen Keffeler submitted her written report; both current fellows, Jenn Fisk year 2, and Nora Zolig, year 1; Joanie Simpson is also here. Former fellow Susan Leon is a candidate for NRS VP-Elect, which is exciting. There have been two meetings, sharing about on-line teaching, and working on a presentation for the Region V Conference. Documents are moving to Google Classroom to be more user-friendly. They are reading "Multipliers" by xx Weisman for their book study.
- Audit: Victoria Crownover reports that the committee met to review the external audit for the last year and unanimously recommended approval, with no findings, as usual. Kudos to ACTE for their work in this area. The Board will consider the results and recommendations at their next meeting.
- Bylaws: Valerie Vuicich notes that the committee normally meets in June and at Vision; there was no June meeting, so the legal advisors suggested in the absence of a live AOD and a non-essential item was proposed, it will be suspended for the current time.
- Mark puts the committee application in the chat, and directs people to the Region V webpage to download it. Dodie asks that everyone please read the form carefully as it needs to be fully completed with all information; she often has to return them.
- No questions

(4:55 – 5:15)

First Timers for Region V Leadership Conference: There will be no stipends for the virtual conference in April, as ACTE policy does not allow them to be used for conference registration fees; in the absence of travel expenses, they will be held for the future. For those who have already applied for the 2020 conference and received an acceptance, those awards will be held, and Dodie will inquire whether it will be used for the 2022 conference in Hawaii. If they do, the award will be available; if not, the funding will be made available for other applicants.

Leadership 101 during 2021 Region V Leadership Conference: Mark reports that the session will still be held, but the format will be virtual and likely shorter in time. Look for announcements about this as sent out.

Report from Region V 2020 Virtual Conference (October 29) – Nevada: Jenn Fisk informs the attendees that the conference went well and thanks the attendees (253).

Update on Region V 2021 Conference (April 14-17) – Nevada: Unfortunately, the conference will not be live, but virtual. Ken Shelton and Garry Brooks are the two keynote speakers, as well as some social networking, auction, and panel discussions, with the possibility of CTSO sessions for students on Saturday. The price structure is: Early by April 1: Members \$199; Non member \$299; Nevada \$149; Students (Saturday only) \$89; Late: Members \$300; Non members \$400; Nevada \$250; Students (Saturday only) \$99.

Update on Region V 2022 Conference (April 6-9) - Hawaii: William Castillo is not on the call, but he did provide an update to the Policy Committee yesterday. The conference is still planned for Honolulu, Hawaii, with the convention center and Ala Moana Hotel still planned (one year in advance to contract).

Update on Region V 2023 Conference (April 12-15) - North Dakota: Carla Hixson notes the date has been set, in Fargo, ND. The Delta Hotels Marriott has been selected, with keynote speakers agreeing to move

into 2023 Alex Kajitani (former Teacher of the Year in California - "Owning It"), and Eric Katsch (Fargo - presentation TBD). They are hoping everything will be in-person by that time.

Future Region V Conference Proposals: Mark encourages states to consider offering a proposal for 2024 at the April conference. The bid sheet is on the Region V webpage.

(5:15 - 5:25)

ACTE President-Elect Candidate Video Presentations: Jon Quatman and Scott Stone videos are presented.

Region V Vice President Candidate Video Presentations: Snehal Bhakta, Shani Watkins, and Craig Statucki videos are presented, and each is given one minute to address the group live.

NRS Vice President-Elect Candidate Virtual Presentation: Both candidates are from Region V- Kevin English and Susan Leon, whose videos are shown. Each is also given one minute to present live. Mark thanks the candidates and encourages all members to vote for their chosen candidates.

(5:25 – 5:30)

Additional Items: Mark congratulates 11 of the 26 Quality Association States being from Region V. He also wanted to recognize the Policy Committee members whose terms ended in June, and he wasn't able to present their gifts in April or at Vision, so he displays the art piece that Rachael Mann and Shani Watkins will receive - he will mail them.

Likewise, for the Lifetime Achievement recipients, they will receive a bell award, and he will mail those out since he can't present them in person. Dodie asks Mark to explain the significance of the cowbell - it's because Region V used to be the Council of Western States (COWS), and the VP started the meeting with a cowbell rather than a gavel. The Region V History document outlining these traditions and other items are on the Region V webpage for those who would like to read it. The Region V pin is also in the form of a cowbell; it was to be given to attendees of the April conference, and will be held until the next in-person meeting.

Mark also wants to thank his Policy Committee members for their contributions and leadership, who meet almost monthly, and do wonderful work. They make Region V strong. Likewise, he thanks the Committee Chairs for their work, and Diane Walker as Secretary.

Wrap Up/Adjournment: Tim Knue congratulates Mark Branger for all of his work as Region V VP.

Mark hopes to see everyone at Vision and thanks all those in attendance.

The meeting is adjourned at 5:00pm MST.

Respectfully submitted, Diane L. Walker, Appointed Secretary