

ACTE Region I Policy Committee
Minutes
Wednesday, November 28, 2018
9:00 am – 12:00 pm
Henry B. Gonzalez Convention Center, San Antonio, Texas

Call to Order and Introductions:

Jon Quatman

Jon Quatman welcomed the members to San Antonio and thanked everyone for their participation. Introductions were made. Folders with minutes from the Region I Spring meeting, agendas and all handouts were provided to all members by Deborah Chapman, Region I Secretary.

Those attending were: Deborah Chapman, WV, Jon Quatman, OH, Dave Keaton, ME, Frank Yesalavich, NJ, Candice Mott, DC, Paula Boughton, NY, Don Jarvis, MA, Brian Cummings, MA, Kyla Korytoski, MA, James Berry, MI, Douglas Bush, MI, Nicole Lord, MI, Carrie Scheiderer, OH, Constance Costley, NY, Joanne Ryan, NY, Michael Connet, ACTE, Phil Smith, STEM Parent, Kip Crain, OH, Polly Mingyar, OH, LeAnn Wilson, ACTE, Nancy Trivette, Laurie Neghart, Robert Kindon, PA.

Approval of Policy Commission Meeting Agenda

Jon Quatman

Dave Keaton moved to accept the agenda as printed. Frank Yesalavich seconded the motion. Motion passed unanimously.

Roll Call of State

Deborah Chapman

Roll call of States- Nine states answered roll call. (roll call and sign in sheets kept by Secretary)

Approval of April 2018 minutes, Baltimore MD

Deborah Chapman

Dave Keaton moved to accept the minutes. Frank Yesalavich seconded the motion. Motion passed unanimously.

Welcome and Greetings from ACTE

Mike Connet

Mike Connet welcomed committee members to San Antonio, Texas. Mr. Connet related information on several grants that have been received by ACTE.

- *The Postsecondary Leadership Success Program at ACTE – Sponsored by ECMC Foundation* is a year-long professional development experience designed for current and emerging leaders.
- US Department of Education – grant for research center and networking
- Harbor Tools for Schools Freight – Grant for skilled trades
- New partner with STEM Parent

Mr. Connet explained that membership and budgets were in good shape. He reminded everyone of ACTE and Region 1 election process.

LeAnn Wilson, ACTE Executive Director, thanked everyone for their hard work and dedication and welcomed them to Texas.

Jon Quatman presented the Region 1 finance and membership reports. (see handouts provided)

Region I Standing Committee Reports

Audit

Doug Bush

Region I financial report/audit is positive and has no issues to report. An audit was conducted on October 4, 2018. Region 1 is in good standing.

Jon Quatman reminded everyone that the reimbursement to attend Vision is one per state. You must provide receipts to be reimbursed. The form must be signed by Jon Quatman. **Dave Keaton** moved to accept the financial/audit report. Don Jarvis seconded the motion. Motion passed unanimously.

Awards

Candice Mott

Ms. Mott explained the nomination and awards process. More states should be involved in the process. National awards need to be submitted by the March 1, 2019 deadline. Please use the ACTE portal site. ACTE Award winners from Region I were announced. Ms. Mott gave everyone a handout on procedures and her awards report. It will be filed with Secretary. Frank Yesalavich commended Ms. Mott on an outstanding job with the awards committee.

Discussion was held about the *Lifetime Achievement Award*. Dave Keaton related that the award should highlight a person's work and not compete for national award. Jon Quatman related that all award nominees must be an ACTE member.

Bylaws

Don Jarvis

By law changes were handout out by Mr. Jarvis. One correction- Page 14. Region 5 should be changed to Region 1. Mr. Jarvis thanked the committee for their hard work. (everyone received a copy)

Nominating

Nicole Lord

Three nominees for Region 1 were reviewed and submitted to ACTE. The two recommended nominees were: Don Jarvis and Carrie Scheiderer. Each nominee was given a few minutes for introduction.

Resolutions

Frank Yesalavich

No resolutions were presented. Resolutions committee will meet later in the day.

Region 1 Conference, Beaver County PA April 24-26, 2019

Paula Boughton

Paula Boughton, conference chair and Region 1 Fellow, appreciated all the help with the Region 1 conference planning. There have been several conference calls in the past few months to plan the conference. Conference committees have been set up. Calls for Proposals will be through December 14, 2019. Anyone can submit a proposal. The Region 1 Policy and Planning Committee will meet on Wednesday, April 24th. Home 2 Suites will be the conference hotel. Please provide prospective vendor information to Paula. (See more information on the Region 1 conference on the ACTE website and postcard provided)

Several policy committee and conference committee members will conduct a preconference site visit. Frank Yesalavich moved

that those attending the site visit be allowed \$300.00 for travel. Polly Mingyar seconded the motion. Motion passed.

Region 1 Vice President Report

Jon Quatman

Jon Quatman reminded everyone that the reimbursement to attend Vision is one per state. You must provide receipts to be reimbursed. The form must be signed by Jon Quatman. Dave Keaton moved to reimburse one Policy Committee per state travel expenses of \$300.00. Connie Costley seconded the motion. Motion passed unanimously.

CTE Support Fund

The fund continues to be an important resource and all regions are encouraged to support the Fund by encouraging members to contribute.

Board Meetings

Jon Quatman attended all board meetings. He reported that information on the Lifetime Achievement Award was presented in July. The Board voted not to change award procedures at this time.

He also reported on the strategic plan for ACTE. ACTE's finances are in good shape. The Association has reported on several new partnerships. Dave Keaton reported on the status of Perkins legislation. ACTE will keep states informed on the issues in Perkins.

Jon also needs information from our states for newsletter. He needs articles/information by January 10, 2019. Mr. Quatman stated that all but three states in Region 1 have representation on the Policy Committee. Most standing committees are two-year terms. Frank Yesalavich's term on resolution will end after Vision 2019 next year. Please let Jon know if anyone is interested to serve on that committee. A list of Region 1's policy committee members is included in folder. Corrections were made.

Future Region 1 Conference Sites

The following sites our Region 1 Spring Conferences:

2019 Pittsburgh PA

2020 UFT/ New York City, NY

2021 Boston MA

2022 Polly Mingyar moved that we consider Michigan as the site for 2022. Dave Keaton seconded the motion. Motion passed.

Selection of Region 1 Awards

September 1-October 15th nominations

The following names were presented for awards by Candice Mott:

Innovative VoTech program award nominations. Crystal Davis, Cabell County Career Technology Center, Huntington, WV

Advisory Committee Member of the Year. Dione Brown

School Board Member of the Year. Michael Berding

Outstanding Business/Ed. Partnership Award. Amy Myer

Frank Yesalavich moved to accept the awards committee report. Polly Mingyar seconded the motion. Motion was passed.

Dave Keaton moved to award the Jim Hanneman Memorial Award to Candice Mott. Frank Yesalavich seconded the motion. Motion passed.

Dave Keaton moved to award the Scott Westbrook III Humanitarian Award to Carrie Scheiderer. Frank Yesalavich seconded the motion. Motion passed.

Jon Quatman will work with Candice Mott on the Lifetime Achievement Award process.

Mike Connet addressed the committee on several issues. He stated that the division “New and Related Services” will be restructured.

Strategic planning report: **See attached updated Strategic Plan.** Some of the discussion is below

Goal: Professional Development and Leadership	Indicators	Committee appointed by Jon Quatman to work on indicator
Develop a teacher prep division within Region 1/ACTE-report on what states are doing and report back to committee	CTE Scholars and others to be determined by the committee and reported in the April 2019 Policy Committee at Region I Conference	John Foster, Christine Pearl, Jan Bowers, Don Jarvis, Chair
Goal: Membership Value/Engagement 1. Resources to members	Metrics to be determined and reported in the April 2019 Policy Committee at Region I Conference. Consider Scholarships/grants? Information on ways institutions can join for a fee?	Nicole Lord, Jim Berry as co-chairs
Goal: Membership Value/Engagement 3. Real Engagement	Build a plan. Metrics to be determined and reported in the April 2019 Policy Committee at Region I Conference	Kip Crain, Frank Yesalavich, Laurie Neghart
Goal: Membership Value/Engagement 6. Share best practices	Build a plan. Metrics to be determined and reported in the April 2019 Policy Committee at Region I	Brian Cummings, Kyla Korytoski, Robin McClain
Goal: Membership Value/Engagement 7. Combine Region efforts		Will discuss April 2019 in Policy meeting

Discussion was held on how to recruit ACTE / Region 1 Fellows and the resources given to them. Jon Quatman asked members to push the Fellows program in their states. Discussion was also held on how much work was related to the Fellows and Region 1 Spring meeting.

Mike Connet thanked Jon Quatman on an excellent job as Region 1 Vice President.

Being no further business, Don Jarvis moved to adjourn the meeting. Connie Costley seconded the motion. Motion passed anomalously. Meeting adjourned at 11:00 am.

Respectfully submitted by,

*Deborah Chapman
ACTE Region 1 Secretary*