



## **ACTE Administration Division Policy Committee Meeting**

April 12, 2021

3:00 - 4:00 PM

### **Meeting Minutes**

- The division members in attendance were Patrick Biggerstaff, Eric Ripley, Cindy Stover, Gina McPhearson, Jeanette Capshaw, Kim Gambill, Martin Hanley, Wendy Perry, and Sharon Gordon-Moffett
- VP-Elect Eric Ripley shared comments regarding his upcoming transition into the chair of Administration Division Vice President as well as his vision for the future of the division. Patrick Biggerstaff praised Mr. Ripley for his exemplary leadership in division activities and shared his optimism and excitement for the future of the Administration Division.
- The ACTE Administration Division will support 2021 Fellows during the 2022 calendar year. Their planned experience was delayed for one year due to the COVID-19 pandemic. Additionally, the division will work to recruit two administrators to join a true 2022 Fellows cohort. ACTE will support the costs of the two additional fellows, and Eric Ripley will work with the Policy Committee to organize meaningful activities for all four Fellowship participants.
- Affiliate Organization updates were provided by CTEEC and NCLA. Gina McPherson announced that CTEEC has renewed its affiliate partnership with the ACTE Administration Division through their new bylaws. Interested parties will soon have the ability to place CTEEC membership through the ACTE membership page. CTEEC has also committed to presenting at the upcoming NAPE Summit with the hope of recruiting additional members. Their focus will continue to be on equity, access, and advocacy. Sharon Gordon-Moffett spoke on behalf of NCLA. In addition to preparing for the Best Practices and Innovations

Conference in Austin, TX, NCLA continues to host CTE podcasts geared toward school administrators. Information regarding these resources can be found on NCLA social media pages.

- The ACTE Administration Division FY22 Budget was unanimously approved by the Policy Committee (Nancy Mulvey (1st), Kim Gambill (2nd)). Changes from previous budgets include the elimination of a line item for conference calls, a reduction in financial support for Policy Committee member conference travel, and an added line item for membership recruitment initiatives including ad retargeting strategies.
- Eric Ripley is working to fill committee vacancies as several terms are set to expire on June 30, 2021. Members of the group expressed sincere appreciation for the leaders who will transition off of the Policy Committee. Patrick Biggerstaff also offered a hearty congratulations to retiring CTE leaders Jeanette Capshaw and Nancy Mulvey.
- ACTE activities, partnerships, and resources were highlighted and discussed. ACTE has developed several useful resources to support CTE leadership during the COVID-19 pandemic. Additional member support is also available in critical areas such as Perkins implementation and Inclusion, Access, Equity, and Diversity (IAED).
- The Strategic Plan for the ACTE Administration Division is in the works. Division leaders are actively working to promote division membership, provide enhanced professional development support to members, and form partnerships with supportive organizations.
- Information regarding upcoming ACTE conferences is provided below.
  - Best Practices and Innovations in CTE (Sept. 29 - Oct. 1, Austin, TX)
  - CareerTech VISION 2021 (Dec 1-4, New Orleans, LA)
- Secretary Jeanette Capshaw, VP-Elect Eric Ripley, and members of the Administration Division Policy Committee thanked outgoing Vice President Patrick Biggerstaff for his years of service to the division. Dr. Biggerstaff expressed his gratitude for the opportunity to serve and for the engagement and friendship of division members. He shared his great optimism

regarding the future of ACTE and the ACTE Administration Division and noted his desire to remain engaged with fellow ACTE members in the years ahead.