



ACTE Administration Division Policy Committee Meeting

August 10, 2020

1:00 - 2:00 PM (EDT)

Join Zoom Meeting

<https://us02web.zoom.us/j/85424626655?pwd=b0kvQktsdTczWkdWNHV5ZEtWeTNWdz09>

Meeting ID: 854 2462 6655

Passcode: **ACTE**

AGENDA & NOTES

- Roll Call: Patrick Biggerstaff (VP), Eric Ripley (VP-Elect), Martin Hanley (Fellow), Julie Pack (Fellow), Cindy Stover (Region III), Starlinda Sanders (Region IV), James Taylor (Region V), Cassandra Washington (Bylaws), Kim Gambill (Nominating), & Jeanette Capshaw (Secretary)
- Welcome from VP and VP-Elect
- National ACTE Updates
 - Alignment with [Strategic Plans](#)
 - Increase Member Value
 - Strengthen PD & Leadership
 - Advocacy and Awareness
 - Strategic Partnerships
 - Innovation
 - Legislative [Updates](#)
 - ACTE Priorities:
 - Commit at least \$1B dedicated funding for CTE programs
 - Provide flexibility and waivers for programs and funding restrictions
 - Expand Pell Grant eligibility to include support for short-term programs
 - Provide greater support for non-traditional learners
 - Invest in R&D related to virtual education
- Division Budget Updates

- Operating and Designated Funds now exist, per an ACTE Board vote in July 2020.. Policy Committee members are asked to brainstorm ways to build our Designated Funds and to consider specific uses for these dollars moving forward (aligned with the ACTE Strategic Plan).
- The annual gift card budget (\$700) may be used to purchase gift cards (valued at \$25 or less), speaker books for giveaways, etc.
 - Cassandra Washington-Miller recommended having participants in virtual conferences complete a poll at the beginning and end of sessions in order to become eligible for drawings. Gifts could be mailed to the addresses of winners.
- PC Committee Travel, VP Travels, and Hospitality room funds may be shifted to speaker fees or other areas of need as necessary. Opening Session speaker fees will be capped, and we will request that accommodations (e.g. Backup video) are in place for technical difficulties. We may also build in time for Q&A.
- Fellow Updates
 - Martin Hanley and Julie Pack spoke of their positive experiences.
 - 2021 Application Deadline is September 15, 2020
- Conference Professional Development
 - BP&I is October 8-9, 2020
 - Best Practices [Overview](#)
 - VISION 2020 Plans
 - Administration Division Opening Session Speaker Possibilities
 - Kevin Fleming
 - Principal Kafele
 - Dr. Jill Stratton
 - Peyton Holland
 - Ken Shelton
 - Dr. Jan McCormick
 - Gary Brooks
 - Brooks Harper
 - Ideas for member engagement?
 - Alisha Hyslop as a Business Meeting Speaker

- Include VP-Elect and Fellows at Business Meeting and Opening Session
 - Promote Fellows Presentation at VISION
 - Request for Volunteers at Conferences
 - May not be necessary
 - Will send link to volunteer if applicable
- Virtual PD
 - ACTE Virtual PD Committee
 - What are you using or seeing in your district (e.g. webinars, podcasts, online modules)?
 - Most members are using Zoom or Google Hangout to provide virtual PD for their staff members.
- Admin Division Newsletter Content
 - August 15 Submission
 - Fellowship Application
 - Fellow Blog links
 - Virtual PD Committee Work
 - BP&I Promotion
 - VISION Promotion
 - CTE Learn Resources (Admin and Other)