**Report to the Board**

**Administration Division**

**Submitted By:** Janet Goble

**Date Submitted:** May 23, 2016

1. ***Strategic Direction Contributions:*** Please summarize activities conducted by you and your policy committee in the areas below since the last Board meeting.
   1. **MEMBER VALUE:** 
      * Division newsletter distributed to members
      * Contacted lapsed members to encourage membership renewal
      * Finalized administration division Talking Points project with Sean Lynch
      * Worked with NCLA to have a successful reception for the administration division members during NPS
      * Updates to website
   2. **PROFESSIONAL DEVELOPMENT:** 
      * Participated in review of VISION proposals
      * Worked with VISION subcommittee to develop pre-conference session for administrators, “Basic Training for New Administrators”, targeted at school board members, superintendents and other CTE administrators
      * Developed session strands based on approved VISION proposals
      * Together with the VISION subcommittee, developed an agenda for the Administration Division General Session
   3. **LEADERSHIP:** *What activities were conducted to recruit or mentor volunteers and up-and-coming leaders (Educators in Action, committee members, fellows)?*
      * Represented the division at NPS Board of Director events
      * Facilitated Policy Committee conference call resulting in an approved budget for FY17
      * Represented the division at the NCLA strategic planning meeting
      * Facilitated VISION subcommittee conference call
      * Contacted Nancy Mulvey to replace Jon Quatman as Region I representative on policy committee; she accepted invitation
      * Updated CTEEC representation on policy committee to reflect current CTEEC President; email communication with Monica Marsh
      * Contacted possible VP-Elect candidates with positive response

**Potential Board of Directors Candidates:**

* + 1. Future Region/Division Vice President suggestions: Cassandra Miller-Washington; Patrick Biggerstaff
    2. ACTE President/Elect suggestions: Gary Hutchinson
    3. ACTE Ambassador suggestions:
  1. **PUBLIC POLICY:** *What legislative issues in your Region/Division were identified?* 
     + Perkins reauthorization
  2. **MARKETING:** *What activities were conducted to increase awareness of ACTE or CTE (ex. representation at local/affiliate conferences, social media activity, other promotions)?*
     + Division Talking Points to be distributed soon
     + Division newsletter

1. Division/Region Concerns:

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| **What are your concerns for your Region/ Division specifically?** | **What are the implications for ACTE?** | **In what capacity can ACTE assist in addressing this issue?** |
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1. ***Items To Be Placed on Board Agenda for Discussion:***

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*