**Report to the Board**

**Administration Division**

**Submitted By:** Janet Goble

**Date Submitted:** May 23, 2016

1. ***Strategic Direction Contributions:*** Please summarize activities conducted by you and your policy committee in the areas below since the last Board meeting.
	1. **MEMBER VALUE:**
		* Division newsletter distributed to members
		* Contacted lapsed members to encourage membership renewal
		* Finalized administration division Talking Points project with Sean Lynch
		* Worked with NCLA to have a successful reception for the administration division members during NPS
		* Updates to website
	2. **PROFESSIONAL DEVELOPMENT:**
		* Participated in review of VISION proposals
		* Worked with VISION subcommittee to develop pre-conference session for administrators, “Basic Training for New Administrators”, targeted at school board members, superintendents and other CTE administrators
		* Developed session strands based on approved VISION proposals
		* Together with the VISION subcommittee, developed an agenda for the Administration Division General Session
	3. **LEADERSHIP:** *What activities were conducted to recruit or mentor volunteers and up-and-coming leaders (Educators in Action, committee members, fellows)?*
		* Represented the division at NPS Board of Director events
		* Facilitated Policy Committee conference call resulting in an approved budget for FY17
		* Represented the division at the NCLA strategic planning meeting
		* Facilitated VISION subcommittee conference call
		* Contacted Nancy Mulvey to replace Jon Quatman as Region I representative on policy committee; she accepted invitation
		* Updated CTEEC representation on policy committee to reflect current CTEEC President; email communication with Monica Marsh
		* Contacted possible VP-Elect candidates with positive response

 **Potential Board of Directors Candidates:**

* + 1. Future Region/Division Vice President suggestions: Cassandra Miller-Washington; Patrick Biggerstaff
		2. ACTE President/Elect suggestions: Gary Hutchinson
		3. ACTE Ambassador suggestions:
	1. **PUBLIC POLICY:** *What legislative issues in your Region/Division were identified?*
		+ Perkins reauthorization
	2. **MARKETING:** *What activities were conducted to increase awareness of ACTE or CTE (ex. representation at local/affiliate conferences, social media activity, other promotions)?*
		+ Division Talking Points to be distributed soon
		+ Division newsletter
1. Division/Region Concerns:

|  |  |  |
| --- | --- | --- |
| **What are your concerns for your Region/ Division specifically?** | **What are the implications for ACTE?** | **In what capacity can ACTE assist in addressing this issue?**  |
|  |  |  |
|  |  |  |
|  |  |  |

1. ***Items To Be Placed on Board Agenda for Discussion:***

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*