**Report to the Board**

**Administration DIVISION/REGION**

**Submitted By:** Jeanette Capshaw

**Date Submitted:** January 25, 2015

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| ***Region/Division Goal(s) for FY15:***1. Review and update Administration policies.
2. Continue to build bridges between NCLA and ACTE.
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1. **Division/Region Accomplishments since the last report:**
* Communicated with NCLA board members to plan a NCLA reception at NPS to increase membership and participation in both ACTE and NCLA.
* Promoted a positive relationship with ACTE and NCLA.
1. **Division/Region Accomplishments in the area of Membership:**
* Contacted Administration Division members to renew their membership.
* Promoted ACTE at the Safe Schools Summit.
* Promoted ACTE membership at superintendent and state-wide meetings.
1. **Individual VP activities to support Division/Region and Board goals :**
* Promoted ACTE and the Administration Division in an Oklahoma Leadership event.
* Promoted NPS with CTEEC and NCLA members.
* Attended VISION 2014 and all the events to represent ACTE.
* Participated as a panel member at VISION 2014.
* Promoted ACTE, NCLA and CTEEC to prospective members.
* Followed up with policy committee and business meeting attendees for minutes and input for Administrative Division initiatives.
* Contacted Bylaws representative to review bylaws.
* Wrote Administration Division newsletter.
1. **Potential candidates for future Board of Directors Elections:**
	1. **Region/Division Vice President potential candidates contacted:** N/A
	2. **ACTE President/Elect suggestions:** N/A
2. Division/region Concerns for CTE/ACTE Board Report:

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| ***What are your concerns for CTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
| Lack of funding and commitment to CTE | Reduced participation in ACTE events and activities |  |
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| ***What are your concerns for ACTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
| Decreasing membership | Overall decline of our association |  |
| Lack of membership value | Lack of funding, leadership and purpose |  |
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1. **Items To Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*