**Report to the Board**

**Administration DIVISION/REGION**

**Submitted By:** Jeanette Capshaw

**Date Submitted:** October 1, 2014

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| ***Region/Division Goal(s) for FY15:***   1. Review and update Administration policies. 2. Continue to build bridges between NCLA and ACTE. |

1. **Division/Region Accomplishments since the last report:**

* Attended and participated in the planning retreat for NCLA.
* Promoted and attended NCLA Best Practices Conference. Attendance at the conference exceeded our goal with over 230 in attendance.
* Worked with Tom Applegate and Michael Connett to confirm and finalize registrations at NCLA.
* Introduced two key note speakers at NCLA. First, Michelle Gay, co-founder of Safe and Sound, who lost a daughter at Sandy Hook. She spoke about school safety. The lunch speaker was Sheila Harrity, National Principal of the Year, from Worcester Technical High School. She was recognized for teacher and principal of the year. Her school was also the technical school that President Obama choose to deliver a commencement speech last May.
* Coordinated the General Session : Career and Technical Education’s Role and Responsibility in Economic Growth and Development panel at NCLA.
* Promoted the National CTEECH Conference.
* Financially supported NCLA and CTEECH for speakers and conference fees.
* Coordinated with Ray Davis, Guidance and Career Development Division, to sponsor the second “Pathways to Prosperity” panel for VISION 2014. I invited and confirmed panelists.
* Participated in division conference call.
* Promoted ACTE activities to administrators across the nation.
* Prepared division board report and division newsletter article.

1. **Division/Region Accomplishments in the area of Membership:**

* Promoted ACTE membership and activities to administrators across the nation.
* Communicated with Policy Committee members about VISION 2014, upcoming election and membership.
* Communicated with NCLA board members about membership.
* Communicated with CTEECH members about membership and attendance at VISION 2014.
* Recruited administration members to fill vacancies on policy committee and other areas.
* Challenged other tech centers to commit to sending staff and faculty to VISION 2014.

1. **Individual VP activities to support Division/Region and Board goals :**

* Supported and promoted NCLA Best Practices.
* Supported and promoted CTEECH conference.
* Communicated with numerous Guidance Division members to coordinate the upcoming panel and reception.
* Participated in an Oklahoma Leadership Academy to discuss being involved in ACTE and the Administration Division.
* Discussed the MOU with Michael Connett and Tom Applegate.

1. **Potential candidates for future Board of Directors Elections:**
   1. **Region/Division Vice President potential candidates contacted:**

Contacted the two final candidates for the upcoming election.

Contacted the other candidate to explain that he may run from the floor of the Business Meeting.

* 1. **ACTE President/Elect suggestions:**

N/A

1. Division/region Concerns for CTE/ACTE Board Report:

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| **What are your concerns for CTE?** | **What are the implications for ACTE?** | **What should the Board do to address this issue?** |
| Lack of new professionals in CTE | Little or no new leadership |  |
| Lack of funding for CTE | Reduced membership |  |
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| ***What are your concerns for ACTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
| Decreasing membership | Lack of leaders, funding, and decline of association |  |
| Adding value for our members | Loss of new membership |  |
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1. **Items To Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*