



**Iowa ACTE  
Board Meeting  
Agenda  
Aug 21, 2024  
4:30 PM**

***CTE: Learning that Works for Iowa***

IAAE	Iowa Association of Agricultural Educators
IFCSE	Iowa Family & Consumer Sciences Educators
IITEA	Iowa Industrial Technology Educators Association
IPACE	Iowa Postsecondary, Adult and Career Education
IWBL	Iowa Work Based Learning

[Iowa ACTE By-Laws & Policy Manual](#)

- I. *Call to Order* – Kim Dreaden @ 4:30pm
- II. *Attendance* – Roll call
  - a. Present: Kimberly Dreaden, Ashlee Spannagel, Jen Westphal, Kristen Bandy, Barbara Schutt, Randi Koehler, Amanda Brink, Kent Storm, Emily Kromminga, Marjorie Lane, Tara Troester, Carlton Ness, Cale Hutchings, Emily Logan, Laura Van Waardhuizen
- III. *Approval of Agenda - Jen Westphal moved to approve agenda; Ashlee Spannagel 2nd; Approved*
- IV. Board Retreat Training Follow-Up:
  - a. Board Strategic Type: [Continuum Test](#)
    - i. Board members took the continuum test to see where they feel our board is at
  - b. 11-Star Training Supplement Plans
    - i. Due to time constraints, this will be moved to another meeting to complete
- V. [Proposed Budget](#) - Kim Dreaden (on Sandy's behalf)
  - a. Discussion was held on the proposed budget; no vote at this time by board as it will move to the House of Delegates
- VI. *Treasurer's Report* - Kent Storm
  - a. Kent will meet with Sandy to learn more about the position and where funds sit at this time
  - b. August total: \$68,428.88
  - c. Financial Audit came back - more on that later
  - d. Surplus of \$7,100 up from \$2,500 in FY23
  - e. Kristen noted all conference money has been collected except \$175
  - f. Ideas on how to compensate Sandy for her time was proposed, but she has stated she does not want anything in return for her time
- VII. *New Business: Strategic Plan Work (Next 2-3 years)*
  - a. Hire on a 3rd Party ([C&T Strategies](#)) to Aid with a Strategic Plan? See linked proposal from C & T Strategies

- b. Discussion: Good components that would be beneficial for members
- c. The main goals would reflect member needs, which lead to
  - i. Survey to Membership
    - 1. Radial Ranking
    - 2. Specific asks under top priority
- d. If the board decides to vote for the C & T Strategies proposal: (Ashlee Spannagel)
  - i. It would be an investment in the future of IACTE
  - ii. Has value
  - iii. Challenge the board to look at the proposal as an investment into what our board could look like
- e. This will be reviewed after the House of Delegates on September 17 that runs from 4:30 - 5:30

*VIII. Role Descriptions have been Emailed Out - Kristen Bandy*

- a. *Each member has received a description of their role and what is expected of them*
- b. *If there are any questions, contact Kristen*

*IX. Committee Work and Task Tracking*

- a. Task Sheet Progress - Amanda Brink
  - i. Shared [project board](#) for committee organization with the board - decision to use has been agreed to
- b. Awards and Scholarship
  - i. By-Laws read: **Co-chairpersons** – Two Iowa ACTE Board of Directors Division Representatives  
**Membership** – Iowa ACTE Region III representative with remaining membership selected by Co-Chairs and Approved by the Iowa ACTE Board of Directors.  
  
 Member of committee: Emily, Laura - Need a co-chair
- c. Policy Development - Ashlee Spannagel
  - i. **Chairperson** – Iowa ACTE Past President  
**Membership** – 2nd Vice President and a representative from each active division. Members selected by chair and approved by Iowa ACTE Board of Directors.
  - ii. 501 c 4 [Status](#) and Lobbying
    - 1. [Legislative Action Protocol Discussion](#)
  - iii. Division chairs will receive this information to discuss

- iv. A concern from Alicia from ACTE in regards to IACTE proofing Policy/political action ourselves in regards to disseminating, in support of or against, wording, etc.
- v. Jen W. will serve on Political Action Committee to work on draft; along with Ashlee, Jen (IAAE), Tara will appoint from WBL, Emily (IAACE); the group will report back in October
- d. Motion: approve chair and move forward Moved: Laura 2nd: Kim - Carried
- e. Nominating – Ashlee Spannegel
  - 1. 2nd VP Nomination
  - 2. 1st VP Nomination
  - 3. Secretary
  - ii. Candidates will be shared with the House of Delegates - Each person will give a brief who you are, what you do, and why want to be a part of IACTE
  - iii. Amanda is finalized as Secretary
- f. ACTE Region III Representative Report – Laura VanWaardhuizen – *No report*

*The 2025 Region III Conference, "Get Your Kicks on Route 66," will be held June 9-11 in Illinois. The exact location will be announced soon (hotel contracts are getting finalized).*

*The region voted to support two additional fellows, in addition to the one fellow provided for us through national ACTE, for 2025. Applications are open, please encourage CTE professionals you know to apply <https://www.acteonline.org/professional-development/leadership-development/acte-national-leadership-fellowship-program/>*

- *Regionally, we are focused on 3 strategic initiatives: planning the Region III conference, increasing the CTE teacher pipeline, and developing stronger social media communications. Any member can participate in this effort, and we are looking to diversify beyond the people already serving on boards. If there are any members you think would be passionate about serving in these efforts, please share their contact information with Laura (lauravw@iastate.edu). Well-experienced (retired) members are welcome!*

*g.*

- X. *Division [Events Calendar](#): Conference changed to Wednesday, June 18, 2025*
  - i. No availability in Des Moines: Debate Competition and Prairie Meadows booked.*
  - b. Move for with events calendar - Divisions will update calendar with events, conferences, etc.*
  - a. 2026-2028 Conference Dates at Prairie Meadows - Kim Dreaden*
    - i. Wednesday, June 17, 2026 - Conflicts?*
    - ii. Wednesday, June 16, 2027 - Conflicts?*
    - iii. Wednesday, June 14, 2028 - Conflicts?*

*Conflicts:*

*June 22-25, 2025*

*June 21-24, 2026*

*June 27-30, 2027*

*Iowa Ag Teachers Conference going forward.*

*XI. Ex-officio Reports*

- a. DE Liaison Report – Cale Hutchings -No report*

*XII. Division Reports requested for presentation in the Next Board Meeting, on October 16.*

- a. Kim will ask for them end of September.*

*XIII. Board Retreat [Minutes](#) Approval*

- a. Motion to approve minutes: Ashlee, 2nd Laura - Carried*

*XIV. Reminder: House of Delegates Meeting: Sept 17, 2024*

- a. Division reports will be shared during this meeting*

*XV. Adjourn - Motion: Jen, 2nd Ashlee, Carried*