



# Board Meeting Minutes 11.18.19

## CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Laura VanWaardhuizen
- II. Attendance –Sandy Miller, Lisa Stange, Laura VanWaardhuizen, Courtney Roll, Greg Krawiec, Karen Van DeWalle, Tammy Steinwandt, Greg Kepner, Kendra Ericson
- III. Approve previous board minutes 10/21/19 Motion to approve, Karen, 2<sup>nd</sup> Tammy, Passed
- IV. Treasurer’s report –None this month
- V. Division reports – (Briefly highlight upcoming initiatives/concerns/help needed from Iowa ACTE)  
These can be emailed to Sandy M. prior to the meeting, especially if a rep cannot be in attendance.
  - IAAE – Next meeting is in January. Karen will not be able to be at the VISION breakfast as she needs to fly out that morning.
  - IBEA – no report
  - IFCSE – Key Leader meeting late October. Conference date will be the day before IACTE at the FFA Enrichment Center and working on planning conference
  - IHEA – Working on Conference that will be at Prairie Meadows June 16-18 (will verify). Meeting again in January. First day is SIM day.
  - IITEA – Cale Hutchings first day is tomorrow at the DE!
- VI. ACTE Region III Representative Report – Fellows applications and decisions have been made. Congratulations to Laura VW! We will be having 3 Fellows this year for Region III. Greg met with LeAnn about a potential grant with NSF for teacher shortage. Digital Marketing from Facebook Blueprint training available through ACTE. Opportunity for someone from our area. Be sure to get registered for VISION.
- VII. DE Liaison Report – Cale starts tomorrow. Needs Assessment is almost done and people will like how it works with the Self Study re-do. Still working with Perkins V Task Force. Thanks to all for scoring the CTE Presidential Scholars.
- VIII. Executive Director Report – Sandy submitted a written report.
  - Membership Report – 346 current professional members. Ag membership has not been received yet. If in by Nov 6 people can vote in ACTE election. ISCA was a great opportunity to share our connection to them. Laura asked about liability insurance.
  - We received the QAS award again this year!
- IX. Program of Work 2018-2019

### Member Value and Engagement

- Voting for ACTE national officers positions will be open from Dec 7 – Jan 7, 2019. Members who have paid by Nov 6 can vote. Please encourage members to vote
- **Professional and Leadership Development**
  - IACTE Representative Duties
    - ☐ Have you received this document—Tammy and Courtney need one. We’ll get it sent to them
    - ☐ Do you have any questions—be sure to ask Sandy or Laura if you have any questions!
  - VISION

- ☐ Attendees – Sandy Miller, Laura VW, Lisa Stange, Greg Kepner, Kendra Ericson, & Karen Van De Walle
- ☐ 70 people are registered from Iowa as of 10/31. It's a little down from last year.
- ☐ Leadership Breakfast – we have RSVPed for Sandy Miller, Laura VW, Lisa Stange, Greg Kepner, Kendra Ericson, & Karen Van De Walle. Karen will not be able to attend now.

### **Advocacy and Awareness**

Set up prior to exhibit times listed.

- Iowa Association of School Boards Conference (IASB) Nov 20 & 21 - Iowa Events Center, Des Moines
  - Nov 20 3:30-5:00- Marjorie Lane & 3 students (FCS, CR Prairie CSD)
  - Nov 21 9:00-2:00 - Bonnie Pohl & 3 students (FCS, Gilbert CSD), Frank Reed (Robotics, Indian Hills)
- National Policy Seminar, March 29-April 1 – FCCLA, HOSA, Skills USA, & FFA are eligible; Kent Seuferer is contacting divisions to get their representatives (and chaperones, if under 18). TSA is the alternate if one of the four divisions is unable to attend. Matt Eddy (DOE) will be doing the four Zoom sessions, Sandy Miller will be taking care of lodging, registration, etc.
- Presidential Scholar Nominations – Thanks to all! We have forwarded our 5 nominees to the Director and he will be forwarding them on. We will share names once those are out from the state.
- Day at the Capitol – Thursday, February 6<sup>th</sup> at 7am-1pm. Everyone is encouraged to attend; division reps, please share this date with your division and get people to come. Sandy Miller will be sending out an e-blast for people to register. Participants need to bring their own display. Sandy Miller will be contacting the governor's office to get a CTE Month Proclamation signing.
  - Sandy was looking in to breakfast - \$8.00 a person with HyVee. Greg Krawiec's son was a page at the Capitol. He shared that it depends on the message if you do a breakfast or not. His suggestion was for 150 people. If you have a clear message to give to the representatives you can get a side room and have a "badge" lunch to be able to get in where the food is. Greg suggested that maybe we could have some donations from our areas to help us with this meal. Lisa will see if Jeremy (or the new Bureau Chief) have suggestions for a clear message and "ask." Laura VW might have something that comes out from the Task Force. The D.O.C. has a breakfast the same morning of our day. Laura is going to get the group together during VISION to have a plan to move forward and share with our January meeting. Greg asked if he can look into getting some donations to help defray the cost.
  - Easter Seals of Iowa is there at 1:00 and having refreshments.

### **Strategic Partnerships or Innovation**

- X. Other business –
  - a. Need to check with Dana on awards portal for Region III
  - b. Also – don't forget to put in for your session proposals for Region III – it is on the Region III ACTE Website and Lisa will send it out as well again. Sandy will send it out to all members as well.
- XI. Next Meeting Time – Monday, January 20 at 5pm
  - No December board meeting
- XII. Adjourn



# Executive Director Report 11.18.19

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### Member Value and Engagement

- Membership Report:

We had 249 members as of October 21, 2019

85 from IBEA Conference

11 from ACTE (4 Bus, 4 FCS, 3 Adm)

1 to SM

**There are currently 346 Iowa ACTE professional members.**

We had 18 student members as of October 21, 2019.

1 student member to SM

1 student from ACTE

**20 student members as of 11.18.19.**

- Quality Association Standards Award: We will receive the 2019 QAS award at CareerTech VISION.
- Website updates:
  - Follow-up with updating committee member's, Greg Kepner and Laura VW email addresses on Iowa ACTE website.
  - Added QAS 2019 Award logo
  - Added approved minutes
  - SavetheDate Iowa ACTE 2020 Conference Flyer

### Professional & Leadership Development

- ACTE Career Tech VISION: December 4-7
  - Wed., Dec 4
    - State Leadership Training Program: 8:00 a.m. – 5:00 p.m. Laura Van Waardhuizen and Sandy Miller
    - NEDA Meeting (National Executive Directors Assoc.) 1:00 – 2:00 p.m.
    - ACTE Awards Gala 7:00 – 9:00 p.m.
  - Thursday, Dec 5
    - Assembly of Delegates Meeting, 10:00 – 11:30 a.m. Greg Kepner, Laura, Sandy M
    - NEDA Forum, 3:00 – 5:00 p.m.
  - Friday, Dec 6
    - State Association Presidents Networking, 9:30 – 10:30 a.m.
  - Saturday, Dec 7
    - State Association Leadership Breakfast, Laura, Greg Kepner, Lisa, Karen VW, Kendra, Sandy M, RSVP was submitted.
- Congratulations to Laura Van Waardhuizen, selected for 2020 Fellowship Program

## Advocacy and Awareness

- Iowa School Counselors Conference (ISCA):  
Nov 5-6 at Prairie Meadows Convention Center, Altoona  
Megan Overholser, FCS, CCA and 2 students attended on Monday, Nov 5 from 9:45-1:45 for all the designated exhibitor times.  
Lisa Stange came Monday afternoon and Wed morning.  
Sandy Miller attended both days.
- Iowa Association of School Boards (IASB) conference: Iowa Events Center, Des Moines:  
November 20, 3:30 – 5:00 with set-up prior to that  
Marjorie Lane, FCS, C.R. Prairie (College Community CSD) and 3 students  
Laura Van Waardhuizen and students, FCS Ed, ISU?  
November 21, 9:00 a.m. – 2:00 p.m., Set-up 8:00 – 9:00  
Bonnie Pohl, FCS, Gilbert CSD and 3 students  
Frank Reed, Indian Hills Photonics
- CTE Day at the Capitol:  
February 6; 7:00 – 1:00. Let's fill the Rotunda with displays from every division! Spread the word in your divisions. Teachers should register with me. A registration form will be sent out.

## Strategic Partnerships

- IFCSE Conference 2020 will be Sept 21, at FFA Enrichment Center
- National and Iowa Work-Based Learning Conference 2020, April 22-23, FFA Enrichment Center
- Facebook Digital Marketing Certification pilot program Spring 2020, Facebook Blueprint

## Innovation

Respectfully submitted,

Sandra Miller